

The regular meeting of the Prattsburgh Town Board was called to order on March 18th, 2024, at 6:30 P.M. at the Prattsburgh Town Hall, Prattsburgh, NY. Supervisor Wordingham led the Pledge of Allegiance.

PRESENT:

Albert Wordingham Supervisor
Angela Einwachter Councilmember
Elizabeth Peck Councilmember
Janette Payne Councilmember
Pete Scheid Councilmember
Edward Brockman Legal Counsel
Kim Sobolewski Town Clerk

MINUTES

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the February 22nd, 2024, Meeting Minutes were accepted as presented.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

FINANCIAL REPORT

On a motion made by Councilmember Einwachter, seconded by Councilmember Payne, the March 2024 financial report was accepted as presented by Supervisor Wordingham.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

AUDIT OF BILLS

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the board approved payment of the following bills on ABSTRACT #3 to be paid as presented. The total amount to be paid on ABSTRACT #3 is \$78,705.18. (Voucher#89-128)

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

HIGHWAY

Since our last meeting we have:

Plowed and sanded 4 times

Boom mowed, we have about a week or so left to finish everything

Hauled in stone for tilling Gleason, Fisher, and part of Rosey Hill Roads (2,770 ton)

Cut up trees from windstorm on Davis, McMichael, Rosey, Pinney, Walker, Lyons Hollow, and Pratt Street

Swapped 10-wheeler tires back to summer treads

We have 4 days invested changing truck box on T-304

A lot of our tile line and sluice pipes have been delivered and hope to start tilling in April.

T-203 worked on wire harness, replaced bad wings, bad inline fuse, fixed fender wall

T-104 main break controller, abs valves, grease, service

T-200 Tire pressure sensor

T-103 Replaced two arm tanks, greased

T-021 grease, fan belt, idler pulley

CODE

Permits apps - 4

Appearance Tickets-0

Renewals- 0

Building inspections- 13

Septic Inspections – 0

C of O/C of C –0

Compliance inspections - 3

Compliance orders – 3

Phone Calls – 40

Emails – 58

Plan Reviews. Chapter 13 reviews, Meeting with LDG, Al, & Austin, worked on code files, Fire safety ck list update,

Commercial property list, Worked on annual reports

WATER

I have been working on our Lead Service Line Inventory.

I finished our 2023 NYDEC Water Withdrawal Report and submitted it.

I have been working on cleaning up around the Maintenance Shop.

I trimmed trees at the Maintenance Shop, Highway Shop, Reservoir and Pump House.

I worked on the trench box trailer and bought a new tire for it.

I fixed a small leak down at the Pump House.

I sent in February's Water Report to the DOH.

I shut off three water services and turned on two services.

Russ Kopylczak and I re-anchored the weather head and sealed the hatch at the Pump House.

I took March's water sample to the Wayland Lab.

I took a two-day Math for Water Operators class from RCAP.

I installed a new optical block in the chlorine analyzer at the Pump House.

I have been trying to fix the flashing school zone light by the baseball field.

I started updating our Emergency Response Plan that hasn't been updated since 2007.

UDIG

Tickets – 6

Mark outs – 0

SUPERVISOR

2/22/24 Dwight Kanyuck (Knauf-Shaw) brought the Town board up to date regarding the Terra-Gen project. Terra-Gen is looking for waivers from town law with respect to noise, setback, and flicker, claiming Prattsburgh's town laws are "over burdensome". Dwight will be drawing up a petition for the state to review.

2/22/24 J. C. Smith (I.D.A.) discussed with the board the procedure and timeline for the formation of the Wastewater District.

2/22/24 The Town Board gave permission to Sandy Squires (Rotary) to place four stamped concrete pads under each picnic table. Rotary is applying for a grant to pay for the pads.

2/22/24 There is an ongoing problem in Prattsburgh with some dogs running loose. Pete Scheid and Beth Peck are going to work with Deb Matthews and Ruth Chaffee to review the town's dog laws and make recommendations to the board.

2/27/24 Angela Einwachter, Janette Payne, and I attended the O.R.E.S. meeting at the Atlanta fire house. O.R.E.S. held the meeting to take public comments and submissions on the Terra-Gen Project. There was a large turnout for a very productive meeting.

3/1/24 I wrote a letter for the Prattsburgh Rotary to the District Rotary in Rochester supporting the Prattsburgh Rotary in their effort to secure a District Grant. If the grant is received the Prattsburgh Rotary has offered to build concrete platforms for the picnic tables in the park.

3/7/24 Chris Whipple and I met with Todd Metcalfe from General Code to get a better understanding and the cost associated with the services they offer. General Code scans, categorizes, and digitizes all our town laws. This would allow our code officer to very quickly find and review any law that Prattsburgh has in the books. When this is completed, it would offer anyone interested in any town law (setbacks, animal, code, etc.) to gain access through the town website. Todd will present at our March meeting.

3/7/24 J. C. Smith, Angela, and I met with Mary Chappell from Municipal Solutions. Once we receive the funding needed to start the Water or wastewater project, we must hire a financial consultant. They interact with the architects, engineers, municipal officers, basically all parties involved in the project to ensure the financing is handled properly. It was a productive meeting.

3/8/24 Dwight Kanyuck (Knauf – Shaw) sent me a timeline on Prattsburgh's submission to O.R.E.S. ORES Staff and Prattsburgh Wind get the opportunity to respond to any petitions within 15 days of March 5 (March 20). A ruling on the petitions for a hearing is due from the Judges 30 days after that (April 19). If a hearing is granted, it will be on specific factual or technical issues. A schedule will be set by the Judges. It is not clear whether it would be held in person or virtually. There will be pre-filed testimony (such as affidavits) and expert opinions prior to the hearing. At the hearing it will be like a trial; opening statements, witness testimony, cross-examination, closing statements, etc.

SHARED SERVICES

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the Board authorized and directed Supervisor Wordingham to execute the contract and appoint John Perry as representative.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

GENERAL CODE

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the Board approved General Code Codification of the Code& Local Laws authorized Supervisor Wordingham to sign contract with General Code.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

WAYNE FINGERLAKES

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the following was approved:

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

GENERAL RESOLUTION
FOR THE PURPOSE OF
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF
ONTARIO, SENECA, WAYNE AND YATES COUNTIES
FOR

Cooperative Natural Gas Bid for the Period of 10/01/2024 – 09/30/2025

WHEREAS, The (County) (Town) (Village) of Prattsburgh of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase for supply of natural gas. And...

WHEREAS, The (County) (Town) (Village) of Prattsburgh of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The (County) (Town) (Village) of Prattsburgh of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Town of Prattsburgh of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The (County) (Town) (Village) of Prattsburgh of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The (County) (Town) (Village) of Prattsburgh of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The (County) (Town) (Village) of Prattsburgh of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Supervisor on behalf of the (County) (Town) (Village) of Prattsburgh of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

3-19-2024

Date

Kim Sobolewski Town Clerk
Municipality Representative

Town of Prattsburgh
(County) (Town) (Village)

COURT AUDIT

On a motion made by Councilmember Einwachter, seconded by Councilmember Payne, the following was approved:

Councilmember Einwachter- Aye

Councilmember Peck-Aye

Councilmember Payne-Aye

Councilmember Scheid-Aye

Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No. 7 -2024

Acceptance of Annual Audit of the Town Justice Court

Motion by Councilperson Peck, seconded by Einwachter Councilperson to adopt the following resolution:

WHEREAS, the Town of Prattsburgh, Steuben County, New York, maintains a Town Justice Court as a part of its municipal government; and

WHEREAS, §2019-a of the Uniform Justice Court Act requires an annual audit of the Town Justice Court, including its records, dockets and financial records; and

WHEREAS, the Town Board has facilitated and received the audit of the records and dockets of the Town Court of the Town of Prattsburgh for the fiscal year 2022.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board of the Town of Prattsburgh, upon examination and review of the audit of the records, dockets and financial records of the Town Justice of the Town Justice Court of the Town of Prattsburgh dated January 27 2024, accepts and approves such audit.

2. Copies of such audit shall be filed with the Town Clerk of the Town of Prattsburgh, the Town Justice of the Town of Prattsburgh and the Unified Court System's Internal Audit office.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)
TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 7 2024 was adopted at a meeting of the Town Board of the Town of Prattsburgh held on March 18, 2024 and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: March 19, 2024

Kim Sobolewski – Town Clerk

ADJOURNMENT

On a motion made by Councilmember Peck, seconded by Councilmember Einwachter, and duly carried, the Regular meeting was adjourned at 7:41 P.M.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

Respectfully submitted,
Kim Sobolewski, Town Clerk