

The regular meeting of the Prattsburgh Town Board was called to order on March 21st, 2022 at 6:30 P.M. at the Prattsburgh Town Hall Prattsburgh, NY. Prattsburgh Cub Scout Pack 1030 led us in the pledge of allegiance and recited their oath.

PRESENT:

Albert Wordingham	Supervisor
Angela Einwachter	Councilwoman
Elizabeth Peck	Councilwoman
Janette Payne	Councilwoman
Pete Scheid	Councilman
Edward Brockman	Legal Counsel
Kim Sobolewski	Town Clerk

PUBLIC HEARING

A motion was made by Councilman Scheid and seconded by Councilwoman Einwachter and duly carried, the hearing was open at 6:35 P.M. On a motion made by Councilman Scheid and seconded by Councilwoman Peck and with all board members in favor and with all persons desiring to be heard having been heard, the hearing was closed at 6:55 P.M.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

GUEST SPEAKER

Nathan Day from SCT Computers spoke to the Board regarding the quote submitted for computer back-up services.

MINUTES

On a motion made by Councilman Scheid, seconded by Councilwoman Einwachter, the February 18th, 2022 Minutes were accepted as presented.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

FINANCIAL REPORT

On a motion made by Councilwoman Einwachter, seconded by Councilman Scheid, the March 2022 financial report was accepted as presented by Supervisor Wordingham.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

AUDIT OF BILLS

On a motion made by Councilwoman Einwachter, seconded by Councilwoman Peck, the board approved payment of the following bills on ABSTRACT #3 to be paid as presented. The total amount to be paid on ABSTRACT #3 is \$85,251.44.

(Voucher#94-142)

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

HIGHWAY

Highway Supervisor Perry gave his March 2022 monthly report.

CODE/WATER

Permits- 3

Appearance Tickets- 0

Renewals- 0

Building Inspections- 13

Septic Inspections- 0

UFPO- 7

C of O/C- 7

Compliance Inspections- 1

Code Complaint- 0

Compliance Orders- 0

Remarks-

*02/24/2022 filed annual Census Code Report

*02/28/2022 attended Steuben County training for emergency management

*03/04/2022 had Town hall and Town barn septic tanks pumped

*03/10/2022 filed annual State Code Report.

Replaced meters and meter bases- 2

Looked and listened for water leak on multiple days

Working on Annual Water Quality Report

I have been cleaning and organizing maintenance the shop.

*03/03/2022 Sent monthly water report to DOH

*03/07/2022- Shut off 7 services and have turned 6 back on

*03/14/2022 – Took monthly water sample to the lab in Wayland

*03/14/2022- Met with Chris Cermak from the County Highway about our water repair on N. Main St

*03/18/2022- Met with Ron Wakefield at the pump house about our Chlorine pump and analyzer

*03/21/2022- Read water meters

SUPERVISOR

*2/18/22 At last night board meeting the entire board is in agreement to renegotiate the lease agreement between Steuben County, Cohocton, and Prattsburgh.

*2/22/22 J.C. Smith and I met to discuss the sewer project and the challenges we are facing. We are having a follow-up meeting with Jason Bellis from Larson on 3/1/22 at 10:00 A.M.

*2/24/22 I had a discussion with Lynn Dinehart regarding the cost and scope of work needed at the Presbyterian Church's clock tower.

*2/25/22 I had a meeting with Judy Hall (Cohocton's Supervisor) to discuss the land fill dilemma with the county. I am going to contact Jack Wheeler (County Manager) to hopefully set up a meeting with the three of us.

*2/28/22 I attended a three-hour seminar in Bath on emergency response for man-made and natural disasters. The course outlined the duties of elected officials as well as the importance of paperwork completed in a timely fashion to the necessary agencies. It was very informative and well presented.

*3/1/22 Jack Wheeler (County Manager), Judy Hall (Cohocton Supervisor), and I are meeting on 3/4/22 to continue developing a plan to resolve the issues regarding the landfill.

*3/1/22 Angela and I had a meeting with Jason Bellis and J.C. Smith regarding the challenges facing the sewer project. I was a very productive meeting and hopefully it will start coming together soon.

*3/3/22 I received a letter from Marjorie Byrnes (NYS Assembly Rep. for 133rd District) stating that she may be receiving grant money. I wrote to her office explaining our needs in both the water district and the sewer project. Her office responded immediately stating that they would be in touch if and when they received funding.

*3/4/22 John Perry and I went to the town barn on Rt.75 so I could see the condition. We currently heat this building to ensure that the trucks will start and work correctly. There is virtually no insulation, the roof is leaking, and the furnace is an oil burner from 1987. I will start by getting bids to correct the problems to see where we stand.

*3/4/22 Jack Wheeler (County Manager), Judy Hall (Cohocton Supervisor), and I met to continue discussions on resolving the issues regarding the landfill. Judy has agreed to and is going to share with her board on the 15th of March a conceptual plan going forward. The meeting was very productive.

*3/7/22 Pete arranged a meeting with Hunt Engineering and Chris Costanza to discuss the challenges facing the Main Street Grant Project. The problems are the same as everyone is facing a lack of materials, cost of materials, and contractors. We concluded the meeting each with a list of jobs that need to be assigned.

*3/8/22 John Perry and I met with Scott Burg (FEMA Representative) regarding the August 2021 floods that qualified as a natural disaster. Scott is working with us to submit paperwork to reimburse the town for the repair work done by the highway Dept. after the storm.

*3/10/22 Nathan Day from SCT computers (group that services our town computer equipment) will be at our 3/21/22 board meeting to address the board on the importance of computer equipment to back up all of the town's information in the event of fire or other disaster.

*3/11/22 I met with Proctor Enterprises to have them quote repairing the roof on the Rt. 75 highway barn. We currently heat the barn that has very little insulation and a leaky roof. We keep the barn at around 45 degrees so that the plow vehicles won't have to run for an extended period of time before use. In addition to repairing the roof we need pricing for insulation and a new heat source.

*3/11/22 I received an update community project funding from Tom Reed's office. We are in the announcement for \$398,700. The Spending Bill has to pass the Senate.

*3/15/22 John Perry and I went to a property on Davis Road that occasionally floods during a heavy rain storm. The problem occurs out of the town's right of way. We are going to have a conversation with the land owner on a solution for them to mitigate the problem.

*3/17/22 John Perry and I had a follow up conference call with the property owner on Davis Road regarding the water flow across their property. John explained the parameters he has to work within and a couple of ideas to mitigate their concerns. The conversation went well and all appeared satisfied with the solution.

WAYNE-FINGERLAKES BID

On a motion made by Councilwoman Einwachter, seconded by Councilman Scheid, the following was approved:

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilwoman Payne-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

GENERAL RESOLUTION
FOR THE PURPOSE OF
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF
ONTARIO, SENECA, WAYNE AND YATES COUNTIES

FOR

Cooperative Natural Gas Bid for the Period of 10/01/2022 – 09/30/2023

WHEREAS, The (County) (Town) (Village) of Prattsburgh of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase for supply of natural gas. And...

WHEREAS, The (County) (Town) (Village) of Prattsburgh of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The (County) (Town) (Village) of Prattsburgh of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the _____ of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The (County) (Town) (Village) of Prattsburgh of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The (County) (Town) (Village) of Prattsburgh of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The (County) (Town) (Village) of Prattsburgh of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Town Supervisor behalf of the (County) (Town) (Village) of Prattsburgh of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

3/24/22
Date

[Signature]
Municipality Representative
SUPERVISOR
(County) (Town) (Village)

NYS UNIFORM CODE

On a motion made by Councilwoman Scheid, seconded by Councilwoman Einwachter, the following was approved:
Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

Amendment of the Local Law Providing For the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code.

Motion by Councilperson Scheid, seconded by

Councilperson Peck to adopt the following resolution:

WHEREAS, a proposed Local Law on this matter has been distributed to the Town Board with respect thereto. And

WHEREAS, SEQR issues were previously addressed by the Town Board.

NOW, THEREFORE BE IT, RESOLVED THAT:

1. A Public Hearing with respect hereto is hereby scheduled for April 18, 2022 at 6:30 p.m. with respect to this proposed Local Law and that notice thereof be made by legal counsel.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)

COUNTY OF STEUBEN) SS:

I, the undersigned, Clerk of the Town of Prattsburgh, Steuben County, New York, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Prattsburgh, duly called and held on the 21st day of March, 2022, at which a quorum was present and participated in throughout, said Resolution having been unanimously passed, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said Town the 22nd day of March, 2022.

(SEAL)

Kim Sobolewski – Town Clerk

Town of Prattsburgh

SMOKING/ VAPING

On a motion made by Councilman Scheid, seconded by Councilwoman Peck, the following was approved:

Councilwoman Einwachter- Nay

Councilwoman Peck-Aye

Councilwoman Payne-Nay

Councilman Scheid-Aye

Supervisor Wordingham-Aye

TOWN OF PRATTSBURGH

Resolution No. 16 -2022

Adoption of Local Law with Respect To Prohibiting Smoking and Vaping on Town Property.

Motion by Councilperson Scheid, seconded by Councilperson Peck to adopt the following resolution:

WHEREAS, the Town Board previously designated itself as Lead Agency with respect to this action and declared this action to be a "Type II" action and accordingly no environmental review will be necessary; and

WHEREAS, a public hearing was held before the Town Board on the proposed Local Law.

Now Therefore, be it Resolved That:

1. The Town Board of the Town of Prattsburgh adopts said proposed Local Law.
2. The Town Clerk is directed, through the Town's legal counsel, to file such Local Law with the Secretary of State of the State of New York and provide for the requisite publication and posting of the Notice of Adoption of such Local Law together with such other acts that are customarily associated with the adoption and implementation of a Local Law, including the entry hereof in the minutes of the Town Board Meeting.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)

COUNTY OF STEUBEN) SS:

I, the undersigned, Town Clerk of the Town of Prattsburgh, Steuben County, New York, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Prattsburgh, duly held on the 21st day of March, 2022, at which a quorum was present and participated in throughout, said Resolution having been passed, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said Town the 22nd day of March, 2022.

(SEAL)

Kim Sobolewski, Town Clerk

Town of Prattsburgh

TELECOMMUNICATIONS

On a motion made by Councilwoman Einwachter, seconded by Councilman Scheid, the following was approved:

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilwoman Payne-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

TOWN OF PRATTSBURGH

RESOLUTION 17 - 2022

Regarding SEQR Review For Proposed Local Law Pertaining To Telecommunication Tower Regulations

Motion by Councilperson Einwachter, seconded by

Councilperson Scheid to adopt the following resolution

WHEREAS, it has been determined that regulations for telecommunication towers in the Town are necessary; and

WHEREAS, The Town Board of the Town of Prattsburgh intends to act as "Lead Agency" for the purposes of the review of this proposed Local Law under the provisions of SEQR; and

WHEREAS, a proposed Local Law has been circulated to the Town Board.

Now Therefore, be it

RESOLVED, that the Town Board of the Town of Prattsburgh hereby establishes itself as Lead Agency pursuant to 6NYCRR § 617 for the purposes of the environmental review of this action; and be it further

RESOLVED, that the Town Board of the Town of Prattsburgh determines that the proposed Local Law is a "Type I" Action under SEQR and therefore a Full Environmental Assessment Form will be prepared.

RESOLVED, that legal counsel is requested to prepare a Part I of a Full Environmental Assessment Form (FEAF) in order to review and complete the FEAF.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

I, Kim Sobolewski, Town Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 17 2022 was adopted at the regular meeting the Town Board held on March 21, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: March 22, 2022

Kim Sobolewski – Town Clerk

Town Of Prattsburgh

LAND USE LAW

On a motion made by Councilwoman Einwachter, seconded by Councilman Scheid, the following was approved:

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilwoman Payne-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

TOWN OF PRATTSBURGH

Resolution 18-2022

Adopting the Short Environmental Assessment Form and Setting A Public Hearing for Proposed Amendment of the Land Use Administration Law of the Town of Prattsburgh

Motion by Councilperson Einwachter, seconded by

Councilperson Scheid to adopt the following resolution:

WHEREAS, the Town Board of the Town of Prattsburgh has previously designated itself as Lead Agency for this Action, determined this to be an "Unlisted" Action and prepared a Short Environmental Assessment Form (SEAF); and

WHEREAS, a proposed Local Law has been prepared and circulated to the Town Board

Now Therefore, Be It RESOLVED THAT,

1. The Short Environmental Assessment Form (SEAF) is adopted and a Negative Declaration issued.
2. A public hearing on the proposed Local Law is hereby scheduled for April 18, 2022 at 7:00 p.m. at the Prattsburgh Town Hall and that notice thereof be made by legal counsel.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)

COUNTY OF STEUBEN) SS:

I, the undersigned, Clerk of the Town of Prattsburgh, Steuben County, New York, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Prattsburgh, duly called and held on the 21st day of March, 2022, at which a quorum was present and participated in throughout, said Resolution having been unanimously passed, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said Town the 22nd day of March, 2022.

(SEAL)

Kim Sobolewski, Town Clerk

TOWN OF PRATTSBURGH

SCT

On a motion made by Councilwoman Peck, seconded by Councilwoman Payne, the following was approved:

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilwoman Payne-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No. 19 -2022

Determination of Best Value with Respect to Retaining a Firm Providing Services To the Town's Computer Network

Motion by Councilperson Peck, seconded by Councilperson Payne to adopt the

following resolution:

WHEREAS, the Town Board of the Town of Prattsburgh is responsible for the operation of computers which service the Town government; and

WHEREAS, the Town is in need of a firm to provide various services to the Town computers; and

WHEREAS, SCT Computers (SCT) has provided computer services to the Town for approximately the last three (3) years; and

WHEREAS, SCT's prior familiarity with the Town computers network will benefit the Town in providing future computer services; and,

WHEREAS, the Town Board intends to address any SEQRA issues related to the best value policy.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board of the Town of Prattsburgh designates itself as "Lead Agency" with respect to SEQR issues related to this action and finds this action will not result in any detrimental environmental impacts. Therefore, the Town Board declares this to be a "Type II" action and accordingly no SEQR review of this action will be necessitated.

2. Based upon SCT's prior involvement in work on the Town's computers that firm would be most appropriate and the best value to provide computer services to the Town.

3. Accordingly, SCT should be approached for entering into a contract for computer software and hardware in an amount not to exceed \$5,000.00, including a possible purchase of a computer.

4. The Town Supervisor and Bookkeeper are collectively authorized to approve such a contract, as well as authorized and directed to execute such documents and expend such sums as are required to implement a computer services contact, subject to audit by the Town Board.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 19 2022 was adopted at the regular meeting the Town of Prattsburgh Town Board held on March 21, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: March 22, 2022

Kim Sobolewski – Town Clerk

Town of Prattsburgh

HIGHWAY LAPTOP

On a motion made by Councilwoman Einwachter, seconded by Councilwoman Peck, the board authorizes Pete Scheid to purchase a Lenovo Laptop not to exceed \$500.00 and will provide with documentation to complete the purchase.

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilwoman Payne-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

CLOSED SESSION

On a motion made by Councilman Scheid, seconded by Councilwoman Payne, the board entered closed session to confer with legal counsel.

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilwoman Payne-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

On a motion made by Councilwoman Einwachter, seconded by Councilman Scheid, the Board left closed session and returned to regular meeting.

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilwoman Payne-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

ADJOURNMENT

On a motion made by Councilman Scheid, seconded by Councilwoman Peck and duly carried, the meeting was adjourned at 8:43 P.M.

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilwoman Payne-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

Respectfully submitted,
Kim Sobolewski, Town Clerk