

Organizational Meeting
January 2nd, 2019

The Organizational Meeting of the Town Board of the Town of Prattsburgh was held at 6:00 P.M. on January 2nd, 2019 at the Town Hall, 19 North Main Street, Prattsburgh, N.Y. The meeting was called to order by Supervisor McConnell and was followed by the Pledge of Allegiance.

PRESENT: Supervisor McConnell, Councilpersons Pete Scheid, Anthony Byington, Greg Booth, Town Clerk Kimberly Sobolewski, Deputy Town Clerk Michelle Schuck.

MEETING DATES:

On a motion by Councilman Byington, seconded by Councilman Booth, the following was

ADOPTED	by ROLL CALL VOTE	
Supervisor McConnell		Aye
Councilman Byington		Aye
Councilman Booth		Aye
Councilman Scheid		Aye

RESOLVED, to establish the regular meeting date for the Town Board of the Town of Prattsburgh to be the 3rd Monday in each month, except for the January and February meetings which will be held on Thursday, January 17th, 2019 and Thursday, February 21, 2019. Meetings will be at the Town Hall in Prattsburgh with the exception of the May and September meetings, which will be at the Ingleside Christian Church in Ingleside, and time for all regular meetings to be 7:00 P.M.

LEGAL NEWSPAPER AND OFFICIAL BANK:

On a motion by Councilman Booth, seconded by Councilman Byington, the following was

ADOPTED	by ROLL CALL VOTE	
Supervisor McConnell		Aye
Councilman Byington		Aye
Councilman Booth		Aye
Councilman Scheid		Aye

RESOLVED, to designate the Corning Leader and Eagle News as the official newspaper. And **BE IT FURTHER RESOLVED**, to designate the official banks as follows: Prattsburgh M & T and Five Star.

APPOINT CONSTABLE:

On a motion by Councilman Byington, seconded by Councilman Booth, the following was

ADOPTED	by ROLL CALL VOTE	
Supervisor McConnell		Aye
Councilman Byington		Aye
Councilman Booth		Aye
Councilman Scheid		Aye

RESOLVED, to appoint Steve Calderwood as Town Constable (Civil Duties Only), and Bill Reeser as Deputy Constable.

APPOINTMENTS:

On a motion by Councilman Byington, seconded by Councilman Booth, the following resolution was

ADOPTED by ROLL CALL VOTE
Supervisor McConnell Aye
Councilman Byington Aye
Councilman Booth Aye
Councilman Scheid Aye

RESOLVED to make the following appointments for 2019:

TOWN HISTORIAN	Lenora Applebee
CODE ENFORCEMENT OFFICER	Frederick McAllister
ASSISTANT CODE ENFORCEMENT	David peck
RIGHT-OF-WAY AGENT	Frederick McAllister
WATER DISTRICT MAINTENANCE	Frederick McAllister
REGISTRAR	Kim Sobolewski
CEMETERY SEXTON	Tim Hoose
PARK MAINTENANCE	Tim Hoose
DOG CONTROL OFFICER	OPEN
LEGAL COUNSEL	Edward Brockman
BUDGET OFFICER	Leonard McConnell
HEALTH OFFICER	Trisha Brown
CROSSING GUARD	Richard Peer (6 Month Appointment)
ASST. WATER DISTRICT MAINT.	Jesse Hoose
RECYCLING MONITOR	Michael Gettings
BOOKKEEPER	Jeanette Underhill
DEPUTY HIGHWAY SUPER.	John Christiansen
DEPUTY TOWN SUPERVISOR	John Underhill

Supervisor McConnell appointed John Underhill as Deputy Supervisor and Jeanette Underhill as Bookkeeper; Highway Superintendent John Perry appointed John Christensen as Deputy Highway Superintendent; and Town Clerk Kim Sobolewski appointed Michelle Schuck as Deputy Town Clerk.

WATER DISTRICT CONTRACT FOR BOOKKEEPING SERVICES AND TRUCK RENTAL:

On a motion by Councilman Byington, seconded by Councilman Scheid, the following resolution was

ADOPTED by ROLL CALL VOTE
Supervisor McConnell Aye
Councilman Byington Aye
Councilman Booth Aye
Councilman Scheid Aye

RESOLVED that the Water District enter into a contract with the Town of Prattsburgh for bookkeeping services at \$3000/year and truck rental services at \$1000/year.

SIGNATURES ON CHECKS:

On a motion by Councilman Booth, seconded by Councilman Byington, the following resolution was

ADOPTED by ROLL CALL VOTE
Supervisor McConnell Aye
Councilman Byington Aye
Councilman Booth Aye
Councilman Scheid Aye

RESOLVED that Supervisor McConnell and John Underhill as Deputy Supervisor be empowered to sign checks.

MILEAGE REIMBURSEMENT RATE:

On a motion by Councilman Booth, seconded by Councilman Byington, the following resolution was

ADOPTED by ROLL CALL VOTE
Supervisor McConnell Aye
Councilman Byington Aye
Councilman Booth Aye
Councilman Scheid Aye

RESOLVED that the mileage paid for traveling on Town business be 58 cents per mile.

RULES OF CONDUCT:

On a motion by Councilman Booth seconded by Councilman Byington, the following resolution was

ADOPTED by ROLL CALL VOTE
Supervisor McConnell Aye
Councilman Byington Aye
Councilman Booth Aye
Councilman Scheid Aye

RESOLVED to adopt the following rules of conduct:

A town board meeting is a serious matter and can no more be disrupted or invaded than can a session of Congress or the State Legislature. By state law, the open meetings law gives the public the right to attend board meetings and listen to board deliberations. However, the public may not participate in the meeting except upon the invitation of the board. A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town.

As, under normal conditions, the public attendance at Prattsburgh Town Board meetings is minimal, it has been the practice of the Board to allow pertinent questions or comments from the public concerning areas under discussion during the meeting. Such questions or comments can only be directed to the Supervisor with no interplay between members of the public. This custom will continue as long as it is not disruptive to the regular proceedings, in which case the

audience will be asked to refrain from comment. The public will also be expected to be attentive and not hold whispered conversations with others. Town Board meetings are not an occasion for public discussion.

At the end of the Department reports, there will be a 15 minute privilege of the floor period during which time the public will have an opportunity to address the board. They must seek permission from the supervisor and their remarks are to be directed to the board only. Each speaker will have 3 minutes for his presentation. No demand can be made for an answer to a question from a board member.

ROLL CALL VOTES NEEDED ONLY AT THE REQUEST OF ANY BOARD MEMBER:

On a motion by Councilman Booth, seconded by Councilman McConnell, the following resolution was

ADOPTED	by ROLL CALL VOTE	
	Supervisor McConnell	Aye
	Councilman Byington	Aye
	Councilman Booth	Aye
	Councilman Scheid	Aye

RESOLVED, that there is no need for formal roll call votes on each and every motion of the town board. However at the request of any board member, a formal roll call vote will be taken.

D.O.H:

On a motion made by Councilman Booth, Seconded by Councilman Byington and all Board Members in favor, the town will continue the contract with the Department of Health.

NEW TRUCK:

On a motion by Councilman Byington, seconded by Councilman Booth, and duly carried, the board approved the purchase of the 2019 Ford F-350 not to exceed 37,000.00, subject to the 30 day permissive referendum. A public hearing is scheduled for February 17th, 2019, at 7:05.

On a motion by Councilman Byington, seconded by Councilman Booth, and duly carried, the meeting was adjourned at 7:00 P.M.

Respectfully Submitted,

Kim Sobolewski
Town Clerk