

Regular Town Board Meeting
April 15th, 2019

The regular meeting of the Prattsburgh Town Board was called to order on April 15th, 2019 at 7:00 P.M. at the Prattsburgh Town Hall Prattsburgh, NY. Supervisor McConnell led the Pledge of Allegiance.

PRESENT: Leonard McConnell Supervisor
John Underhill Councilman
Gregory Booth Councilman
Pete Scheid Councilman
Edward Brockman Legal Counsel
Kim Sobolewski Town Clerk
Michelle Schuck Deputy Town Clerk

MINUTES OF MARCH 18TH, 2019

A motion made by Councilman Underhill and seconded by Councilman Booth to accept the meeting minutes as presented by the Town Clerk for the March 18th, 2019 meeting, Supervisor McConnell agreed.

SPECIAL MINUTES OF APRIL 4TH, 2019

A motion made by Councilman Booth and seconded by Councilman Underhill to accept the special meeting minutes as presented by the Town Clerk for the April 4th, 2019 meeting, Supervisor McConnell agreed.

FINANCIAL REPORT

On a motion made by Councilman Underhill and seconded by Councilman Booth with all board members in agreement the monthly financial report was accepted as submitted by the Town Supervisor.

AUDIT OF BILLS

On a motion made by Councilman Underhill and seconded by Councilman Scheid with all board members in favor, the board approved payment of the following bills as amended on ABSTRACT #4 to be paid as presented. The total amount to be paid on ABSTRACT #4 is \$113,367.36. (Voucher #142-190)

HIGHWAY (JOHN)

Since our last meeting we have plowed and sanded three times, and sanded only once. Besides basic repairs and maintenance, the men have changed the floor chains in T-104, changed the blade bearing in G-112. Opened all seasonal roads, patched pot holes, fixed the York rake, and started changing the tires on all the ten wheelers to summer tires, also took down and stored all the snow fence. They painted all the large plows and wings, and the plow wings on the grader. I have met with the county about the Lyons hollow bridge project, it is stated to start around May 27th, 2019, I have also met with Jim Rizzely from the county about seasonal walker, the curve is marked out and they will install signage and delineator posts, it will cost approximately \$1000.00. T-304 is back

from valley fab, I have gotten in a load of sluice pipes and we will start cleaning ditches in the near future.

CODE (FRED)

Permits- 3
Inspections- 2
UFPO-9
Compliance Inspections- 1

On Tuesday April 9th we had training in Bath on gas lines, 4/12 had fire call to resident's house for CO2 problems with the coal stove

WATER

Took the monthly water samples, worked on year end reports, worked on and finished annual water quality reports found two more leaks replaced fire hydrant and valve by 76 north main, found leak in a basement on cook school road and shut service off, we are still looking for another leak have been going around and listening to random water services and valves, no luck yet, we have dug up and repaired 4 water services and have put in three meters and bases due to non-working meters, took new truck to Simmons Rockwell for recall in drag link

SUPERVISOR (LEN)

Supervisor McConnell and Fred will be working on the water department increases and getting code info from other towns, the adult league will be doing some repairs to the dugouts and fence on the little league fields, Ed Brockman is still working on the title for the church property

SEXUAL HARASSMENT

On a motion made by Councilman Booth and seconded by Councilman Underhill with all board members in agreement the Town of Prattsburgh adopted the police against sex discrimination and sexual harassment. On a motion made by Supervisor McConnell and seconded by Councilman Booth, the Town of Prattsburgh will name Jeanette Underhill and Kim Sobolewski as the Compliance Officers

HIGHWAY TRAILER

TOWN OF PRATTSBURGH

Resolution No. -2019

Declaring Repair of Highway Department Trailer as an Emergency

Motion by Councilperson Scheid, seconded by Councilperson Underhill to adopt the

Following resolution:

WHEREAS, the Town of Prattsburgh maintains a Highway Department for the maintenance of Town Highways; and

WHEREAS, for the purpose of the maintenance of such Town Highways by Highway Department personnel, the Town owns various pieces of apparatus, equipment and trucks, including a trailer on which to transport Highway Department equipment to the various work sites throughout the Town for highway, maintenance; and

WHEREAS, that transport trailer requires repairs in order for it to be used for transporting equipment; and

WHEREAS, the Town has several “seasonal use” highways which, pursuant to Highway Law §205-a, are not maintained from December 1st to April 1st each year; and

WHEREAS, without the availability of that transport trailer the conditioning of those “seasonal use” highways cannot be performed in a timely manner; and

WHEREAS, normally it would be required pursuant to the Town’s procurement policy to obtain several quotes before choosing the lowest responsible quote; and

WHEREAS, Superintendent of Highways, John Perry sought quotes in the area of Prattsburgh for repair of the trailer but was able to obtain only one quote; and

WHEREAS, Town Superintendent of Highways Perry, in order to carry out the necessary conditioning of the “seasonal use” highways at the conclusion of the winter season has undertaken the immediate repair of the trailer from the one firm that supplied a quote for the repair.

THEREFORE BE IT RESOLVED, THAT:

The repair of the Highway Department trailer is deemed to have been an emergency situation, the one quote received is deemed to be a “sole source”; therefore the Procurement Policy requirements are retroactively waived, the contracting for the repair of the trailer by Superintendent of Highways Perry is hereby ratified and affirmed and the payment of the cost for such trailer repair is approved.

TOWN CLERK’S CERTIFICATION

STATE OF NEW YORK)

COUNTY OF STUEBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION -2019 as adopted at the regular meeting the Town of Prattsburgh Board of Trustees held on April 15, 2019, at which a quorum was present and participated in throughout, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said Town the 16th day of April, 2019.

(SEAL)

Kim Sobolewski, Town Clerk

Town of Prattsburgh

ADJOURNMENT

On a motion made by Councilman Underhill and seconded by Councilman Booth with all Board members in agreement, the regular town board meeting was adjourned at 9:00 P.M.

Respectfully submitted,

Kim Sobolewski

Town Clerk