

The regular meeting of the Prattsburgh Town Board was called to order on February 16th, 2023 at 6:30 P.M. at the Prattsburgh Town Hall, Prattsburgh, NY. Supervisor Wordingham led the Pledge of Allegiance.

PRESENT:

Albert Wordingham Supervisor
Angela Einwachter Councilmember
Elizabeth Peck Councilmember
Janette Payne Councilmember
Pete Scheid Councilmember
Edward Brockman Legal Counsel
Michelle Schuck Deputy Town Clerk

MINUTES

On a motion made by Councilmember Payne, seconded by Councilmember Einwachter, the January 16th, 2023 Minutes were accepted as presented.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the 2023 Organizational Minutes were accepted as presented.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

FINANCIAL REPORT

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the February 2023 financial report was accepted as presented by Supervisor Wordingham.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

AUDIT OF BILLS

On a motion made by Councilmember Einwachter, seconded by Councilmember Payne, the board approved payment of the following bills on ABSTRACT #2 to be paid as presented. The total amount to be paid on ABSTRACT #2 is \$72,179.43 (Voucher#51-97)

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

HIGHWAY

Since our last scheduled meeting we have plowed and sanded 16 times and sanded only six times we have cleaned up fallen down trees caught brush on block school road being station road muck Rd. Edwards Rd. and Lyons hollow Rd. New seasonal signs on pine hill were installed we hauled in road sand had brought in 110 ton of salt mix salt and sand and shaped into sand barn stone ruts on lions hollow Rd. with Chris's help we cleaned up a large tree at the basketball court patch two sluice pipes one on lions hollow Rd. and one on Dillenbeck Rd. One week of boom mowing one week of pothole patching and covered all roads except seasonal painted the inside of two overhead doors

Repair and maintenance:

T203 new leaf springs and leaking airline

T103 flip wing blade mud flaps lights brake chamber

T304 new sanshu carrier bearing yoke safety harness valve

T104 brake chambers slack adjusters brake adjustment front shocks hydraulic line for side tip

T301 float control change edge spinner shaft bearing

TO21 mud flap lights complete service tailgate solenoid

T305 warranty work at general at Utica general bad sensors T100 cutting edge Sander wire ends working on control box

200 new windshield

All trucks and equipment washed; frames cleaned several times during month.

CODE/WATER

Code

Permits- 4

Appearance Tickets- 0

Renewals- 2

Building Inspections- 8

Septic Inspections- 0

UFPO- 7 1- Mark out

C of O/C- 2

Compliance Inspections- 0

Code Complaint- 0

Compliance Orders- 0

Remarks- I answered or returned 22 calls and emails about code related issues

I finished and submitted our 2022 NYS Code Report

Water

1/18/23 – I took our monthly water sample to the Wayland Lab

1/25/23 – I helped Tim work on the sidewalk tractor

1/26/23 - I worked on and fixed the portable pump that the Prattsburgh Fire Department donated

2/01/23 – I sent in our January monthly water report to the DOH

2/07/23 – I found two customer leaks adding up to about 60,00 gallons

I have been working on an issue with a customer's service

I shut off two services at the owner's request

I finished and submitted our 2022 DEC Water Withdrawal Report

I've been working on the RCAP customer list

SUPERVISOR

1/18/23 I had a discussion with Catherine Rees regarding the application for Rural Development. Catherine is going to assist with the application that Tom Becker (Rural Development) will send out to secure funding for the water department. Rural Development is the first source of funding. The rest of the organizations to apply for funding look to see how we have done with Rural Development.

1/20/23 At our January board meeting Chris Costanza gave the board an update of the time line for the construction of the buildings he owns on main street. Chris has a contractor starting in April if the necessary paper work is approved by the state and federal government. If all goes according to plan the project should be completed by the fall.

1/23/23 Angela and I worked on a schematic for the park's electrical work. We will be meeting with contractors in the next couple of weeks.

1/23/23 Jim Baase stopped in the office to introduce himself. Since the acquisition, Jim is the C.O.O. of Empire. Empire would still prefer to build their warehouse in Prattsburgh if they can find a piece of property that is suitable. We are certainly planning on helping him with that.

1/26/23 Tim Hoose and I had a conference call with Joy Overacker (Habitat for Humanity) regarding volunteer work in Prattsburgh this summer. They bring approximately 30 Alfred University students and all materials to Prattsburgh for one day. The students paint porches, rake yards, cut brush, and other landscape projects. Joy was receptive to painting the gazebo and the tool shed at the cemetery along with approximately seven additional homes. We are going to meet the first part of February for further discussion.

1/27/23 John P. and I had a phone conference with the F.E.M.A. representative to close out the 2021 claim from Hurricane Fred. Because of John and Scott Burg's (F.E.M.A.) efforts the town received over \$50,000 from F.E.M.A. for damages caused by Fred.

1/27/23 Angela and I met with Jamie Rumsey (Pelham Electric) to discuss the electrical project in the park.

2/1/23 I met with Jack Wheeler to work on the Prattsburgh-Cohocton landfill lease agreement.

We discussed a number of responsibilities that need to be shared between the county and towns. Jack is going back to the county attorney to revise the draft lease agreement.

2/2/23 Angela and I had a meeting with Rick Martin (Martin's Electric) to review and discuss the electrical work in the park. Rick will have a quote back to us in a week or two.

2/2/23 I met with Catherine Rees and Becky Sims from RCAP solutions to register on the USDA site. This is the first step in applying for grants from Rural Development.

2/2/23 I met with the Presbyterian Session last night to discuss the possibility of digging temporary test holes to perform perk tests for the sewer project. The meeting went very well and I believe a lot of concerns were resolved.

2/6/23 Angela and I met with Nelson Zimmerman (Martin's Electric LLC) to discuss the park electric. Along with receiving quotes we are collecting each contractor's ideas as to get the best results for the money.

2/7/23 I signed the CSA (community service agreement) with RECAP (rural community assistance partnership) Solutions. In our case RECAP is helping Prattsburgh free of charge secure grant money for the water department.

2/9/23 Kim, Angela, Tim, and I met with Joy Overacker (Habitat for Humanity) to discuss a cleanup day in Prattsburgh. Habitat will bring a bus load of students (17) from Alfred University for one day to paint porches, rake and clean yards, and do minor repairs on a select number of homes in Prattsburgh. The group will be painting the gazebo, painting the cemetery tool shed and painting and cleaning up approximately 10 properties. The work and supplies are free of charge. If you are interested in donating time or receiving this service a form will be mailed out to residents in the village along with your water bill. The tentative date is August 16th.

2/13/23 I had a conference call with Tom Becker (USDA), Catherine Rees (RECAP), and Becky Sims. We are gathering and submitting information to USDA for the water department grant process.

2/14/23 Angela and I met with Matt Keeler (Keeler Services) to review the plan for repairing the park electric. Matt is going to submit a quote within the next week.

MAIN STREET

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the following was approved:

Councilmember Einwachter- Aye

Councilmember Peck-Aye

Councilmember Payne-Aye

Councilmember Scheid-Aye

Supervisor Wordingham-Aye

TOWN OF PRATTSBURGH

COUNTY OF STEUBEN

Resolution No. 2 -2023

Determination That Grant Funds Administered by the Town of Prattsburgh for the Main Street Renovation Project Not Be Disbursed Until the Scope of Project Work For Both Grants Be Certified as Complete

Motion by Councilperson Einwachter, seconded By Councilperson Scheid to adopt the following

Resolution:

WHEREAS, Chris Costanza, by 20 Portsmouth LLC of which he is a member, has acquired the buildings known as 10, 12, 14 and 16 Main Street, Prattsburgh, NY 14873 all being a part of the Main Street business block, for the purpose of renovating and restoring those buildings to a useful purpose for commercial and residential occupancy; and

WHEREAS, the Town Board of the Town of Prattsburgh has supported said project by Resolution duly adopted; and

WHEREAS, the Town Board has previously been the applicant for two (2) grants from the State of New York, the purposes of which are to accomplish the renovation and restoration of the properties known as 10, 12, 14 and 16 Main Street, Prattsburgh, New York 14873; and

WHEREAS, the Town Board of the Town of Prattsburgh is the Administrator of a Main Street Grant awarded for the renovation and restoration of those properties; and

WHEREAS, it has been verbally made known that an additional grant has been awarded through they Restore New York Program, which has been applied for by the Town Board also for the renovation and restoration of the 10, 12, 14 and 16 Main Street buildings; and

WHEREAS, both grants are to be reimbursement for the property owner to receive after the renovation and restoration of 10, 12, 14 and 16 Main Street has been certified as complete; and

WHEREAS, the grants require that upon completion of the work the property owner is required to execute a Declaration which will then be recorded with the Steuben County Clerk; and

WHEREAS, it is the consensus of the Town Board that the owner provide a five (5) year guarantee bond with respect to the renovation and restoration of 10, 12, 14 and 16 Main Street, acceptable to the Town Board; and

WHEREAS, the Town Board intends to address SEQR issues related to the adoption hereof.

Now Therefore, Be It Resolved That

1. The Town Board of the Town of Prattsburgh designates itself as "Lead Agency" with respect to SEQR issues related to this action and finds that the action falls under the category of "Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site..." as set out in 6NYCRR617.5.(c)(2) of the SEQR Regulations and that the action does not exceed any of the thresholds set out in 6NYCRR617.4 of the SEQR Regulations. Therefore, the Town Board declares this to be a "Type II" action and accordingly no SEQR review of this action will be necessitated.

2. It is the determination of the Town Board of the Town of Prattsburgh, as Administrator of the Main Street Grant and the prospective Restore New York Grant, that no funds or proceeds from either grant be released to or on behalf of Chris Costanza or 20 Portsmouth LLC with respect to the renovation and restoration of the properties known as 10, 12, 14 and 16 Main Street, Prattsburgh, New York 14873 until: (a) the entire scope of work for the renovation and restoration of all four (4) properties has been certified by the Town Code Enforcement Officer and/or other designated agent of the Town Board as complete; (b) all four (4) properties have been made occupiable in accordance with the applicable regulations of the New York State Fire Prevention and Building Code; (c) the owner of said property has properly executed the requisite Declaration applicable thereto and said Declaration been recorded with the Steuben County Clerk; (d) the owner has provided a five (5) year guarantee bond with respect to the renovation and restoration of 10, 12, 14 and 16 Main Street in an amount and with coverage acceptable to the Town Board.

3. The Town Supervisor, Town Clerk and /or Town Bookkeeper shall not release, distribute or pay any such grant funds with respect to the Main Street project until and unless the Town Board has duly adopted a Resolution directing and approving such release, distribution and/or payment.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)

COUNTY OF STEUBEN) SS:

I, the undersigned, Town Clerk of the Town of Prattsburgh, Steuben County, New York, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Prattsburgh, duly held on the 17th day of February, 2023, at which a quorum was present and participated in throughout, said Resolution having been passed, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said Town the

18 day of February, 2023.

(SEAL)

Kim Sobolewski, Town Clerk
Town of Prattsburgh

PARK ELECTRIC

On a motion made by Councilmember Peck, seconded by Councilmember Scheid, the following was approved:

Councilmember Einwachter- Aye

Councilmember Peck-Aye

Councilmember Payne-Aye

Councilmember Scheid-Aye

Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No. 3 -2023

Consent For Town Square Electrical Work

Motion by Councilperson Peck, seconded by

Councilperson Scheid to adopt the following resolution:

WHEREAS, the Town Board of the Town of Prattsburgh owns, controls and maintains a Town Square Park which is utilized for various events each year, most of which require electrical service throughout the Town Square grounds; and

WHEREAS, the present electrical system in the Town Square is outdated, poorly functioning and in need of replacement; and

WHEREAS, the Town Board plans to replace such electrical system and therefore has sought proposals from contractors for such work; and

WHEREAS, the work will require not only electrical work, but also excavation work for installation of much of the electrical system below the ground surface; and

WHEREAS, certain components of the electrical system will be acquired by the Town and several of the contractors submitting proposals for the work require a separate contractor be obtained by the Town for the excavation work; and

WHEREAS, time is of the essence to complete the work for the 2023 outdoor season; and

WHEREAS, the Town Board intends to address any SEQRA issues related to this action.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board of the Town of Prattsburgh designates itself as "Lead Agency" with respect to SEQR issues related to this action and finds that the action falls under the category of "Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site..." as set out in 6NYCRR617.5.(c)(2) of the SEQR Regulations and that the action does not exceed any of the thresholds set out in 6NYCRR617.4 of the SEQR Regulations. Therefore, the Town Board declares this to be a "Type II" action and accordingly no SEQR review of this action will be necessitated.

2. The Town Board authorizes the Town Supervisor and the Deputy Town Supervisor to solicit proposals for the requisite work to replace the electrical system.

3. The Town Supervisor and the Deputy Town Supervisor are further authorized to determine the "best value" of proposals for said repairs and to contract with the firm or person offering the "best value" proposal.

4. That payment for the stated work is subject to the requisite audit and approval by the Town Board.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 3 2023 was adopted at the regular meeting the Town of Prattsburgh Town Board held on February 16, 2023, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: February 17, 2023

Kim Sobolewski – Town Clerk

Town of Prattsburgh

CODE OF ETHICS

On a motion made by Councilmember Scheid, seconded by Councilmember Peck, with all Board members in favor, a public hearing has been set for March 20, 2023 at 6:30 P.M.

Councilmember Einwachter- Aye

Councilmember Peck-Aye

Councilmember Payne-Aye

Councilmember Scheid-Aye

Supervisor Wordingham-Aye

VOLUNTEER TAX EXEMPT

On a motion made by Councilmember Scheid, seconded by Councilmember Peck, with all Board members in favor, a public hearing has been set for March 20, 2023 at 6:35 P.M.

Councilmember Einwachter- Aye

Councilmember Peck-Aye

Councilmember Payne-Aye

Councilmember Scheid-Aye

Supervisor Wordingham-Aye

TOWN OF PRATTSBURGH
RESOLUTION 4 - 2023

Proposed Local Law to Authorize a Real Property Tax Assessment Exemption for Volunteer First Responders

Motion by Councilperson Scheid, seconded by Councilperson Peck to adopt the following resolution:

WHEREAS, the State of New York recently enacted legislation which, upon adoption of a Local Law by a municipality, permits a real property tax assessment exemption not to exceed 10% of the assessed value of a principal residence owned by volunteer first responders situate within such municipality; and

WHEREAS, the Town Board intends to consider adoption of a Local Law to permit such a real property tax assessment exemption; and

WHEREAS, Town legal counsel has prepared a proposed Local Law with respect hereto which has been circulated to the Town Board; and

WHEREAS, the Town Board intends to act as "Lead Agency" for the purposes of the review of this proposed Local Law under the provisions of SEQRA issues related to such action;

Now therefore, be it

RESOLVED, that the Town Board of the Town of Prattsburgh hereby designates itself as Lead Agency" pursuant to 6NYCRR § 617 for the purposes of the environmental review of this action; and be it further

RESOLVED, that the Town Board determines that the adoption of such a Local Law will not result in any detrimental environmental impact, declares that this is a Type II Action under SEQRA and therefore no environmental review is necessary; and be it further

RESOLVED, that a public hearing on the proposed Local Law is hereby scheduled for March 20, 2023, at 7:00 p.m. at the Town Hall and that notice thereof be made by legal counsel.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

I, Kim Sobolewski, Town Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 4 -2023 was adopted at the regular meeting the Town Board held on February 16, 2023, and is incorporated

in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: February 17, 2023

Kim Sobolewski, Town Clerk

GOOGLE E-MAIL

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, with all board members in favor, the board approved 1 year payment on the Google E-Mail accounts.

Councilmember Einwachter- Aye

Councilmember Peck-Aye

Councilmember Payne-Aye

Councilmember Scheid-Aye

Supervisor Wordingham-Aye

CLOSED SESSION

On a motion made by Councilmember Peck, seconded by Councilmember Scheid with all Board Members favor, the Board will go into closed session to confer with legal counsel regarding contractual issue.

Councilmember Einwachter- Aye

Councilmember Peck-Aye

Councilmember Payne-Aye

Councilmember Scheid-Aye

Supervisor Wordingham-Aye

On a motion made by Councilmember Einwachter and seconded by Councilmember Payne, the board agreed to exit closed session and reenter regular session.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

ADJOURNMENT

On a motion made by Councilmember Peck, seconded by Councilmember Scheid, and duly carried, Regular meeting was adjourned at 8:42 P.M.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

Respectfully submitted,
Kim Sobolewski, Town Clerk