

The regular meeting of the Prattsburgh Town Board was called to order on December 19th, 2022 at 6:30 P.M. at the Prattsburgh Town Hall, Prattsburgh, NY. Supervisor Wordingham led the Pledge of Allegiance.

PRESENT:

Albert Wordingham Supervisor
Angela Einwachter Councilwoman
Elizabeth Peck Councilwoman
Pete Scheid Councilman
Edward Brockman Legal Counsel
Kim Sobolewski Town Clerk

GUEST SPEAKER

Elizabeth Deery, John Servo, and Betsy Peacock spoke to the Town Board regarding the positions for the Planning Board and ZBA.

MINUTES

On a motion made by Councilwoman Einwachter, seconded by Councilman Scheid, the November 21st, 2022 Minutes were accepted as presented.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

On a motion made by Councilman Scheid, seconded by Councilwoman Einwachter the December 5th, 2022 Special Meeting Minutes were accepted as presented.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

FINANCIAL REPORT

On a motion made by Councilwoman Einwachter, seconded by Councilman Scheid, the December 2022 financial report was accepted as presented by Supervisor Wordingham.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

AUDIT OF BILLS

On a motion made by Councilman Scheid, seconded by Councilwoman Peck, the board approved payment of the following bills on ABSTRACT #12 to be paid as presented. The total amount to be paid on ABSTRACT #12 is \$40,164.01 (Voucher#486-532)

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilman Scheid-Aye

Supervisor Wordingham-Aye

APPROPRIATIONS

On a motion made by Councilwoman Peck, seconded by Councilman Scheid, the December 2022 appropriations accepted as presented.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

HIGHWAY

Highway Supervisor Perry gave his monthly update to the Board.

Since our last meeting we have plowed and sanded six times, cut up numerous downed trees after four storms, put up snow fence, spent one week insulating the walls of county route 75 shop, spent four days insulating main barn on Chapel street, recycled all the old tires at the landfill ,disposed of all the old sluice pipes, changed driveways sluice pipe on Waldo Rd, ditched Nichols Rd and Block School Rd between Italy valley Rd, boxed out two driveways on McMichael Rd, boom mowed for four straight days.

T-113 500 hour service, Greece

T-305 complete service, grease, change wing blades

TR-115 complete service, store for winter

G-112 took off teeth, put on plow wing

E-115 cleaned inside and outside, greased

T-100 worked on small Sander

CODE/WATER

Permits- 2

Appearance Tickets- 0

Renewals- 1

Building Inspections- 10

Septic Inspections- 0

UFPO- 14

C of O/C- 2

Compliance Inspections- 0

Code Complaint- 0

Compliance Orders- 0

Remarks- I responded to a chimney fire in Ingleside on Saturday 11/26/2022

I answered or returned 28 calls and emails about Code related issues

Water

12/1/2022 - Sent November water report to DOH

12/7/2022 – Had an online water training for small water systems

12/9/2022 – Took our PFOA, PFOS and 1,4 Dioxane sample to ALS carrier

12/13/2022 – Took December water sample to Wayland Lab

I have been working getting quotes and ordering tools and equipment

I started working on Security Vulnerability Assessment and Emergency Response Plan

SUPERVISOR

11/22/22 At our monthly town board meeting last night Elizabeth Deery introduced herself to the board and volunteered to sit on the Planning Board. Elizabeth is an attorney and has her office in Rochester, but resides in Prattsburgh. The Z.B.A. and the Planning board need additional members, so we will put an ad in the paper.

11/22/22 David Gee has been hired to cut down and remove 16 trees from the cemeteries and pump house.

11/23/22 Proctor Enterprises repaired and coated the highway barn roof on Rt. 75. In December Sunrise Insulation will be applying closed cell foam insulation to the ceiling. This will greatly reduce the cost of heating.

11/28/22 I received a letter of interest from John Servo to join the Planning Board. I have emailed his letter to the other Town Board members as well as the Planning Board.

12/1/22 I met with J.C. Smith this morning to talk about funding for the water department. It appears that grant money will not be available through a census report because the Census Map does not correlate closely enough to the actual water district. The Census map has to overlap the actual water district by >51%. However, with the help of Catherine Rees of RECAP we will likely do a salary analysis of the households in the water district.

12/6/22 We further discussed the approach to getting grant money for the water district. We want to secure money from CDBG (Community Development Block Grant) program because there is no match.

12/6/22 John Perry, Jeanette Underhill, and I reviewed our 2023 insurance policy and found a few items that need change which should lower the overall cost of the policy.

12/6/22 If you see anyone that works for the highway department, thank them. They undertook the project of insulating the town barn on Rt.75.

12/9/22 I attended an annual seminar yesterday that included workplace violence prevention, hazard communication/right to know, and blood borne pathogens and sexual harassment. The seminar was comprehensive and well presented.

12/12/22 I had a discussion with Dave Covert regarding his tractors using the cemetery road to enter the field he has been working. Dave agreed that it made more sense for his tractors to enter and exit from the old road north of the cemetery.

12/13/22 Jeanette and I met with Nicole Cervoni (Sprague Insurance) to review the 2023 insurance policy. We discovered a couple of inaccuracies that will be addressed before the end of the year.

ORGANIZATIONAL MEETING

On a motion made by Councilwoman Einwachter, seconded by Councilman Scheid, the Organizational meeting will be held January 3rd, 2022 at 6:30 P.M.

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

WATER DEPARTMENT PARTS INVENTORY

On a motion made by Councilwoman Einwachter, seconded by Councilwoman Peck, the following was approved:

Town of Prattsburgh

Resolution No. 45 -2022

Standardization of Fire Hydrant Purchases

Motion by Councilperson Einwachter, seconded by Councilperson Peck to adopt the following resolution:

WHEREAS, as an integral part of the Prattsburgh Water District which is governed by the Prattsburgh Town Board, a fire hydrant system has been installed and is maintained in that Water District; and

WHEREAS, as part of the maintenance thereof purchases of fire hydrants and associated parts and accessories are made periodically; and

WHEREAS, the Town of Prattsburgh has adopted a procurement policy which requires obtaining multiple proposals for prices for purchases by the Town and its Water District; and

WHEREAS, the Water District and the Town have for its fire hydrant system, utilized fire hydrants and associated parts and accessories obtained from Kennedy Fire Hydrant Corp. in Elmira NY; and

WHEREAS, interchanging hydrants and associated parts and accessories from other hydrant manufacturers would require maintaining diversified replacement hydrants, parts and accessories inventory resulting in expanded expenditures, as well as knowledge with respect to those diversified hydrants, parts and accessory installation and maintenance thereof.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board of the Town of Prattsburgh designates itself as "Lead Agency" with respect to SEQR issues related to this action and finds that the action falls under the category of "Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site..." as set out in 6NYCRR617.5.(c)(2) of the SEQR Regulations and that the action does not exceed any of the thresholds set out in 6NYCRR617.4 of the SEQR Regulations. Therefore, the Town Board declares this to be a "Type II" action and accordingly no SEQR review of this action will be necessitated.

2. The Town Board, as the municipal government which manages the Prattsburgh Water District, determines that it would be less costly and therefore financially beneficial to the Water District to have a standardized and uniform system of fire hydrants as well as the parts and accessories for that hydrant system.
3. Accordingly the procurement of hydrants and related parts and accessories thereto shall be from Kennedy Hydrant Corp.
4. Such procurements therefore shall not require compliance with the Town's Procurement policy as to the requirement for obtaining proposals from other manufacturers of hydrants and related parts and accessories.
5. This policy shall continue in effect so long as such standardization and uniformity is less costly for the Prattsburgh Water District than complying with requirements for the Town's procurement policy.

CERTIFICATION OF CLERK
STATE OF NEW YORK)
COUNTY OF STEUBEN)
TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 45 2022 was adopted at the regular meeting the Town of Prattsburgh Town Board held on December 19, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: December 20, 2022

Kim Sobolewski – Town Clerk
Town of Prattsburgh
Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

CLOSED SESSION

On a motion made by Councilwoman Einwachter and seconded by Councilwoman Peck with all Board Members favor, the Board will go into closed session to confer with legal counsel regarding contractual issue on The Main Street project.

Councilwoman Einwachter-Aye
Councilwoman Peck-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

On a motion made by Councilwoman Einwachter and seconded by Councilwoman Peck, the board agreed to exit closed session and reenter regular session.

Councilwoman Einwachter-Aye
Councilwoman Peck-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

ADJOURNMENT

On a motion made by Councilwoman Einwachter, seconded by Councilwoman Peck and duly carried, Regular meeting was adjourned at 8:10 P.M.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

Respectfully submitted,
Kim Sobolewski, Town Clerk

