

Regular Town Board Meeting  
February 22<sup>nd</sup>, 2024

The regular meeting of the Prattsburgh Town Board was called to order on February 22<sup>nd</sup>, 2024, at 6:30 P.M. at the Prattsburgh Town Hall, Prattsburgh, NY. Supervisor Wordingham led the Pledge of Allegiance.

**PRESENT:**

Albert Wordingham Supervisor  
Angela Einwachter Councilmember  
Elizabeth Peck Councilmember  
Janette Payne Councilmember  
Pete Scheid Councilmember  
Edward Brockman Legal Counsel  
Kim Sobolewski Town Clerk

**MUNICIPAL SOLUTIONS (Preliminary services leading up to waste water project)**

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the Board authorized Supervisor Wordingham to engage (interview and hire) with Municipal Solutions if he deems it advantageous to the town.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Councilmember Scheid-Aye  
Supervisor Wordingham-Aye

**ROTARY**

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the Board approved Prattsburgh Rotary to use funds from a matching grant to place four stamped concrete slabs for picnic tables in the park.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Councilmember Scheid-Aye  
Supervisor Wordingham-Aye

**MINUTES**

On a motion made by Councilmember Scheid, seconded by Councilmember Peck, the January 18<sup>th</sup>, 2024, Meeting Minutes were accepted as presented.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Councilmember Scheid-Aye  
Supervisor Wordingham-Aye

**FINANCIAL REPORT**

On a motion made by Councilmember Peck, seconded by Councilmember Scheid, the February 2024 financial report was accepted as presented by Supervisor Wordingham.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Councilmember Scheid-Aye  
Supervisor Wordingham-Aye

## **AUDIT OF BILLS**

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the board approved payment of the following bills on ABSTRACT #2 to be paid as presented. The total amount to be paid on ABSTRACT #2 is \$88,001.61.(Voucher# 42-90)

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Councilmember Scheid-Aye  
Supervisor Wordingham-Aye

## **APPROPRIATIONS**

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the February 2024 appropriations were accepted as presented.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Councilmember Scheid- Aye  
Supervisor Wordingham-Aye

## **HIGHWAY**

Since our last meeting we have:

Plowed and sanded 6 times

Pushed back 1 time

Sanded only once

Mixed salt and sand and stacked in barn

Had rock salt delivered (147.97 ton)

Hauled in sand from Spallena (336.34 ton)

Fixed washes after the thaw

Had one person running boom mower for ten days

Cut brush in Ingleside for seven days

Went to Morrisville to look at box truck

Painted the walls and ceilings in breakroom and breezeway

Pulled stumps at the 75 shop

Fixed two road signs

Met with landowner in Ingleside, about truck turnaround

T-301 finished major repairs, welded cross member, sway bars, ball joints, sidestep, greased

T-200 rotate tires, greased, fixed sander chains

T-205 rotate tires, greased

T-305 kill switch, tailgate cylinder

T-021 tarp arm, slide tip indicator

T-104 lights, sidesteps, changed transmission filter

\* All trucks washed several times and all greased!

## **CODE**

Report for 1/17/2024 thru 2/21/2024

Permits apps -4

Appearance Tickets-0

Renewals- 0

Building inspections- 12

Septic Inspections – 0

C of O/C of C –1

Compliance inspections - 0

Compliance orders – 1

Phone Calls – 30

Emails – 67

Iworq migration, Plan Reviews. Worked on getting common violations in Iworq, Worked on code files, Fire safety ck list update, Commercial property list

## **WATER**

I have been working on the lead service line inventory for the DOH and EPA

I sent in January's water report to the DOH

I took February's Coli sample to the Wayland lab

I started working on our DEC Water Withdrawal Report

Installed a new battery backup at the reservoir for tank communications

Installed a new gasket on the filter tank at the pump house

I had two meetings with RCAP about the new lead service line software, provided by RCAP free of charge

I changed over all town hall lights from fluorescent bulbs with ballast to LEDs

Fred and I had water training in Hornell

I installed a four-inch riser on the hydrant valve box by the highway barn

## **UDIG**

Tickets – 28

Mark outs – 2

Emergency – 1

## **SUPERVISOR**

1/16/24 We received a preliminary eligibility determination/funding estimate from Rural Development for a grant we applied for. This document makes Prattsburgh's water department eligible under the Water and Environmental Program (WEP) for a grant and loan for phase IV construction. If we secure this, we will be able to apply for additional grants from the Water Infrastructure Improvement Act (WIIA) and Community Development Block Grant (CDBG), both of which need co-funding.

1/22/24 I want to share what could have been a very expensive situation to the town that was resolved by our highway crew going above and beyond. One of our pick-up trucks had a leak in the oil pan as well as problems with the exhaust manifold. The truck was taken to a local repair shop (not in Prattsburgh). The shop got back to John informing him that the oil pan bolts had deteriorated to a point that they could not be removed. The repair shop's solution was to replace the motor for thousands of dollars. At this point our highway guys went to the repair shop to retrieve the truck. With excellent mechanical skill, technique, and patience they were able to remove the fasteners and replace the pan.

1/30/24 I had a meeting with J.C. Smith regarding the wastewater system. The town has completed the S.E.Q.R. requirement. At this point the town is waiting for one of the two grants we have applied for. Either one of these grants combined with the other Federal grants we have secured should allow us to start the sewer district.

1/31/24 The following two paragraphs describe a project for the water district that Chris Underhill is working:

To provide some context for anyone who may not have heard about this, the USEPA has proposed a new lead and copper rule. While this regulation is still going through revisions, a lead service line inventory will be included in the final version. The inventory must be developed by October 16, 2024. Developing this inventory will be a labor-intensive project. An overview of the proposed regulation is available on the EPA website for anyone who would like to look into this further. One key takeaway on the inventory is that we are required to inventory both our side and the customer's side of service lines. We are currently working on meter replacements and service repairs/replacements, which can help with this process. A big part of this survey is recording all the data that is collected from our visit to the customer's residence. We are receiving assistance from RCAP and ArcGIS, who have created GIS software and a Lead Survive Line Inventory

template to help with recording all the data. This service is free of charge to the Prattsburgh Water District through various grants that the two organizations have acquired. We are also trying to set up GIS mapping of our whole system through RCAP which will also be free of charge to the Water District.

2/2/24 The next highway truck to be replaced is the 2009 Volvo. The delivery time for a replacement truck is three to four years. That being said the truck's box and sanding equipment rotted out. The estimated cost to fabricate and repair the existing box is \$5,000. To \$6,000. This repair will last two plus years. The highway guys were able to find a used box in very good shape for \$4500. The life expectancy for this box is four plus years, which will cover the town until we replace the truck. The quote for a replacement box CYNCON in Lakeville is \$45,323.00.

2/6/24 I talked to Deb Mathews regarding the ongoing problem of unleashed dogs on Pratt Street. We will be talking about a solution at our next town board meeting on 2/22/24.

2/8/24 One more project that was completed this week was the replacement of all the incandescent light bulbs in the Town Hall to LED. We need to thank Chris Underhill; he saved the town a significant amount of money by not having to hire an outside contractor. Chris rewired the fixtures and installed the new energy efficient bulbs.

2/12/24 J. C. Smith (I.D.A.) met with Angela and me to help us understand the different agencies, professionals and processes that are required from start to finish to undertake a municipal project. A town's need for a solid relationship with agencies such as the I.D.A., Rural Development, RECAP, etc. became very clear after discussing the procedure of a project from start to completion.

2/15/24 Since Terra-Gen has been issued a draft permit Dwight Kanyuck (Knauf-Shaw) has been preparing the paperwork to present at the hearing to protect the town laws that Terra-Gen is claiming to be "over burdensome". This effort has required documentation that dates back to 2019. Thanks to Kim and Pete we have been able to provide the documentation that Dwight needs.

2/16/24 As most people in town are aware the work on the main street buildings came to a stop last summer. After the last few months of discussion and planning the town and the owners agreed on a plan going forward. Yesterday we received a grant extension from the state to allow the owners enough time to complete the project.

2/16/24 Mike Hanna (our county legislator) called last week to give me information on the county's plan to help the EMS agencies in Steuben County. The county is working towards implementing Emergency Medical Services (EMS) that will help supplement services in areas where EMS agencies are struggling to meet the demand for service. In the fall the county passed a resolution to help recruit and retain resident EMT's within volunteer EMS agencies. Members who become certified EMT within a volunteer EMS agency will receive \$1800 upon successful completion of the EMT course. Those volunteers renewing their EMT certification will receive \$400 upon successful completion.

2/20/24 We applied for the W.Q.I.P. Grant last year through New York State for the wastewater project. Unfortunately, Prattsburgh did not make the list, however we just sent a letter to answer a number of additional questions from the E.D.A. If we get the E.D.A. Grant we will be able to move forward with the project.

#### **TRUCK BOX**

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the Board authorized the purchase of the Highway truck box for \$4,500.00 at the March 2024 Meeting.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Councilmember Scheid-Aye  
Supervisor Wordingham-Aye

#### **BAR**

On a motion made by Councilmember Einwachter, seconded by Councilmember Payne, the Board reappointed Vicki Kopylczak to the BAR.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Councilmember Scheid-Aye  
Supervisor Wordingham-Aye

**ADJOURNMENT**

On a motion made by Councilmember Peck, seconded by Councilmember Scheid, and duly carried, the Regular meeting was adjourned at 8:35 P.M.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Councilmember Scheid-Aye  
Supervisor Wordingham-Aye

Respectfully submitted,  
Kim Sobolewski, Town Clerk