

The regular meeting of the Prattsburgh Town Board was called to order on January 22nd, 2026, at 6:30 P.M. at the Prattsburgh Town Hall, Prattsburgh, NY. Supervisor Wordingham led the Pledge of Allegiance.

PRESENT:

Albert Wordingham	Supervisor
Angela Einwachter	Councilmember
Elizabeth Peck	Councilmember
Sandra Squires	Councilmember
Pete Scheid	Councilmember
Edward Brockman	Legal Counsel
Kim Sobolewski	Town Clerk

GUEST SPEAKER

Deb Matthews spoke to the board regarding the dog issue on Pratt Street

MINUTES

On a motion made by Councilmember Einwachter, seconded by Councilmember Squires, the December 15th, and January 5th Organizational Meeting Minutes were accepted as presented.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

FINANCIAL REPORT

On a motion made by Councilmember Einwachter, seconded by Councilmember Squires, the January 2026 financial report was accepted as presented by Supervisor Wordingham.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

AUDIT OF BILLS

On a motion made by Councilmember Scheid, seconded by Councilmember Peck, the board approved payment of the following bills on ABSTRACT #1 to be paid as presented. The total amount to be paid on ABSTRACT #1 is \$ (Voucher# 1-55)

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

HIGHWAY

WATER

I read water meters for the 4th quarter billing
I data logged 8 customers for high usage
I was on vacation for a week
I sent in our December Water Report to the DOH
I cleared snow at the pump house twice for a chlorine delivery
I organized all 2025 paperwork to file away
I took our January water sample to the Savona Lab
I filled out and submitted our 2025 DEC Water Withdrawal Report
I started working on our Emergency Response Plan
UDIG
Tickets – 20
Mark outs – 3
Emergency – 2
Design – 0

CODE

Permits apps - 8
Appearance Tickets-0
Renewals mailed-0
Building inspections- 12
Fire safety/property maintenance inspections- 0
Septic Inspections – 2
C of O/C of C –1
Compliance inspections -2
Compliance orders – 0
Phone Calls – 82
Plan/Permit app. Reviews. 9
Emails-48
Incidents – 0
Paperwork, In-service training, Met new owners at 4 Porter street and engineer

SUPERVISOR

12/11/25 Ryan Frykholm from Disaster Partners called to inform me that the total amount of negotiated money coming to the town from Tropical Storm Deb will be reduced by 12.5% instead of 25%. This will include the amounts that have already been agreed upon.

12/12/25 Our E.D.A. (Economic Development Administration) representative has reviewed and had us do a couple of additions and revisions that he felt his superiors would be looking for. As of this morning, the submission has progressed to the second step.

12/30/25 I had a meeting with our representative from Claudia Tenney's office regarding the submission of our grant request to the E.D.A. for the wastewater district. She is putting a letter together over the next couple of days to send to the E.D.A. Director in support of our grant request.

1/7/26 Our representative from Claudia Tenney's office has contacted the E.D.A. regarding our grant submission status. Tenney's office will be checking the status of that grant submission every couple of weeks.

1/9/26 I receive an email from the town's representative from D.H.S.E.S. informing Prattsburgh that the amount to repair the damage on Roloson Road caused by Tropical Storm Deb back in August 2024 has been obligated. We are now waiting for two obligations from F.E.M.A.

1/13/26 Jeanette Underhill, John Perry, Alan Trenchard (highway superintendent of Wheeler), Mark Towner (highway superintendent of Avoca), Ed Brockman, and I met to discuss the use of Allis Rd. (seasonal section) by Terra-Gen. All three towns are responsible for a section of the seasonal portion of the road. Terra-Gen has put in the RUA (road use agreement) that they want year-round use of that section to access their turbines. This is a complicated request because of liability issues. We have submitted a couple of options for Terra-Gen to consider.

1/20/26 Over the last couple of weeks a significant amount of time has been spent on the agreements (Host Community Agreement, Road Use Agreement, and Decommissioning Agreement) from Terra-Gen. In order to protect the town, there have been numerous discussions about certain verbiage in each document. There are a couple of remaining issues that I feel will be resolved shortly.

#1 SEWER

On a motion made by Councilmember Scheid, seconded by Councilmember Peck, the following was approved:

TOWN OF PRATTSBURGH
COUNTY OF STEUBEN
Proposed Sewer District No. 1

Explanation of Estimation For Cost of Hook-up Fees and Cost of District Formation To Typical Property In the Sewer District Pursuant to Town Law Section 209-d.

The following is filed in the Office of the Town Clerk of the Town of Prattsburgh for public inspection. This explanation of estimation of costs is filed at the direction of the Town Board of the Town of Prattsburgh.

Hook-up Fees

There will be no cost for hook-up fees for the typical property in the Sewer District. Hook-up costs will be paid for by the Sewer District as a cost of creation and construction of the Sewer District.

Cost of Sewer District To Typical Property

A. Funding for the establishment and construction of the sewer district is anticipated to be entirely through grants. Accordingly, there is an expectation that there will be no cost to the typical property in the sewer district for the establishment and construction thereof.

B. The annual cost for the typical property owner will include several factors:

1. Costs for operating and maintaining pumps which distribute the effluent to the absorption field including electric;
2. Flushing and cleaning of sewer mains throughout the Sewer District;

3. Periodic inspection of the central septic tank;
4. Periodic septage hauling;
5. Reserve Fund;
6. Administrative costs including record keeping and billing.

Due to grant funding being available for the total costs for establishment of the sewer district there will be no anticipated debt services. Also, a licensed operator will not be required nor any necessity for additional district staff.

The following Table contains the computation of the operation and maintenance costs:

Activity	Description	Estimated Annual Cost
Septage Haulage and Disposal	Hire contractor to pump solids from septic tank and haul and dispose of solids. Estimated 15,000 gallons/yr at \$0.30/gallon.	\$4,500
Electricity	To Power Pump Station	\$1,000
Capital Reserve	Capital reserve for pump replacement, contractor expenses for sewer main unclogging or cleaning, and other unanticipated expenses.	\$2,000
Staff	Part-time payment of Town staff to conduct annual system reporting and perform routine maintenance and respond to issues.	\$10,000
Total:		\$17,500

There has been a determination of 39 equivalent dwelling units in the sewer district. That results in annual sewer rent of \$448.72 per year (\$112.18 per quarter.)

Issued for public inspection and for that purpose filed with the Town Clerk of the Town of Prattsburgh this 22nd day of January, 2026 by the Town Board of the Town of Prattsburgh.

Kim Sobolewski – Town Clerk
 Town of Prattsburgh
 County of Steuben
 19 North Main Street
 Prattsburgh, NY 14873

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

#2 SEWER

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the following was approved:

Town of Prattsburgh

County of Steuben

Order No. 1 - 2026

Motion by Councilperson Einwachter, seconded by

Councilperson Scheid to adopt the following Order:

The Town Board, considering formation of a sewer district in the Central Business District of the Town of Prattsburgh, has retained Larson Design Group, Engineers, to prepare a Map, Plan and Report for such proposed sewer district. Accordingly the following is issued:

ORDER, with respect to Receipt by the Town Board of a Map, Plan and Report from Larson Design Group, Engineers, for the proposed formation of a Sewer District in the Town of Prattsburgh.

The Map, Plan and Report having been prepared pursuant to Town Law Section 209-c and describes the following in this Order as prescribed by Town Law Section 209-d.

1. The Map, Plan and Report is prepared by Professional Engineers licensed by the State of New York; to wit: Bradley Sick, P.E. and Steven Rowe, P.E. of Larson Design Group

2. The legal description of the boundaries of the proposed sewer district are as follows:

BoundaryDescriptionoftheTownofPrattsburghSewerDistrictNo.1

Allthelandscontainedwithinthefollowingdescribedboundary:

Commencing at the point of intersection of the west line of N Main Street with the north line of Chapel Street, said point being the **Point of Beginning**;

1. Thence, S89° 46'09"W, 138'to a point;
2. Thence, S71°25'09"W, 136'to a point;
3. Thence, S00°07'09"W, 487'to a point;
4. Thence, S89°26'18"E, 293'to a point;
5. Thence, S00°59'21"E, 225'to a point;
6. Thence, S78°37'32"W, 41'to a point;
7. Thence, N81°42'45"W, 67'to a point;
8. Thence, S81°12'49"W, 85'to a point;
9. Thence, N00°00' 00"E, 8'to a point;
10. Thence, N89°43'45"W, 58'to a point;
11. Thence, S71°49'32"W, 56'to a point;
12. Thence, N89°07'10"W, 28'to a point;
13. Thence, S30°37'42"W, 8'to a point;
14. Thence, N52°03'17"W, 48'to a point;
15. Thence, N89°23'38"W, 25'to a point;
16. Thence, N02°34'06"W, 17'to a point;
17. Thence, N53°10'38"W, 40'to a point;
18. Thence, S87°55'16"W, 38'to a point;
19. Thence, S 00°55'31"E, 55'to a point;
20. Thence, N88°27'11"W, 128'to a point;
21. Thence, S01°19'53"E, 9'to a point;
22. Thence, N88°06'37"W, 150'to a point;
23. Thence, N02°01'30"W, 63'to a point;
24. Thence, S 87°45'35"E, 124'to a point;
25. Thence, N02°06'57"W, 126'to a point;
26. Thence, N89°34'45"E, 63'to a point;
27. Thence, N01°14'29"W, 242'to a point;
28. Thence, S87°04'05"W, 377'to a point;
29. Thence, N19°54'49"W, 136'to a point;
30. Thence, S89°52' 14"E, 171'to a point;
31. Thence, N86° 17'43"E, 237'to a point;
32. Thence, N02°45'54"E, 88'to a point;
33. Thence, S89°38'11"E, 85'to a point;

34. Thence, N03°05'27"E, 93' to a point;
35. Thence, N09°36'34"W, 49' to a point;
36. Thence, N02°58'15"W, 81' to a point;
37. Thence, N88°33'44"E, 133' to a point;
38. Thence, N84°01'15"E, 68' to a point;
39. Thence, N36°27'41"W, 1250' to a point;
40. Thence, N59°25'17"E, 426' to a point;
41. Thence, S52°47'42"E, 365' to a point;
42. Thence, S75°58'03"E, 107' to a point;
43. Thence, S00°33'20"E, 462' to a point;
44. Thence, S05°51'35"E, 184' to a point;
45. Thence, S03°21'11"E, 191' to a point;
46. Thence, S04°19'19"W, 47' to a point;
47. Thence, S 89°36'16"E, 259' to a point;
48. Thence, S 10°27'34"W, 194' to the **Point of Beginning**.

Intended to describe a parcel of land, containing 20.2 acres, more or less.

1. The proposed improvements are as follows:

Table 2- Gravity Sewer Construction Quantities			
Item No.	Description	Qty	Unit
1	8-inch SDR35 PVC Sewer Main (Open Cut)	1,400	LF
2	48-inch Diameter Precast Concrete Manholes	50	VF
3	Manhole Castings	8	EA
4	Lateral Cleanout and Connection Fittings	22	EA
5	4-inch SDR35 PVC Lateral Lines (Open Cut)	1,200	LF
6	Jack-and-Bore Roadway Crossings	2	EA
7	Grass Area Restoration	500	SY
8	Gravel Area Restoration	1,500	SY
9	Pavement Area Restoration	2,000	SY

REQUIRED SEWER SYSTEM FACILITIES

With the creation of a new sewer district, construction of a centralized septic tank and absorption trench subsurface treatment system is expected to be installed. A centralized septic tank approach requires construction of a single, large-volume septic tank at or near the absorption field location to provide settling volume for the entire central business district waste stream. Section D.6 of the DEC Intermediate-Sized Wastewater Treatment System standards details the process for sizing a septic tank as a function of daily flow rate. Using the central business district's peak daily flow of 8,466gpd, a

minimum effective tank capacity of 10,000 gallons must be provided to satisfy the relevant design standard. A centralized septic tank provides a single location for septage haulers to collect solids and minimizes the number of easements required to place distributed septic tanks throughout the collection system.

3. The maximum amount presently proposed to be expended for improvements is as itemized on the “Opinion of Probable Costs” attached hereto as an addendum.

4. The estimated cost of hook-up fees to the typical property is: The hook-up fees for installation of the Sewer District will be paid for by the Sewer District as part of the cost of establishing and construction of the sewer district.

5. The estimated cost of the district to the typical property: is \$448.72 per year.

6. The proposed method of financing for the sewer district is: The Town currently has expectations for the following grants which will provide the funding for establishment and construction of the Sewer District:

Table 4 – Funding Sources	
Source	Funding Amount
Rural Development	\$288,496
US Economic Development Administration	\$748,500
Appalachian Regional Commission	\$200,000
USEnvironmental Protection Agency	\$398,700
NY Empire State Development	\$711,800
American Rescue Plan Act	\$39,273
Total:	\$2,386,769

The “Map, Plan and Report” may be examined at the Office of the Clerk of the Town of Prattsburgh at 19 North Main Street, Prattsburgh, NY 14873 as well as at the Prattsburgh Library at 26 South Main Street, Prattsburgh, NY 14873 during the respective site’s regular business hours.

The Town Board of the Town of Prattsburgh will hold a public hearing on the subject of the formation of the proposed sewer district and the “Map, Plan and Report”

at the Prattsburgh Town Hall, 19 North Main Street, Prattsburgh, NY 14873 on Monday, March 16, 2026 at 6:00 p.m.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)

COUNTY OF STEUBEN) SS:

I, the undersigned, Town Clerk of the Town of Prattsburgh, Steuben County, New York, DO HEREBY CERTIFY that the foregoing Order was duly adopted at a meeting of the Town Board of the Town of Prattsburgh, duly and regularly called and held on the 22nd day of January, 2026, at which a quorum was present and participated in throughout, said Resolution having been unanimously passed, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said Town the 23rd day of January, 2026.

(SEAL)

Kim Sobolewski, Town Clerk

Town of Prattsburgh

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

#3 SEWER

On a motion made by Councilmember Scheid, seconded by Councilmember Einwachter, the following was approved:
(with respect to formation of a sewer district to serve the commercial area)

TOWN OF PRATTSBURGH

RESOLUTION 2 -2026

Approving Expenditure For Sewer District Preliminary Engineering Report (PER) and Map, Plan and Report (MPR)

Motion by Councilperson Scheid, seconded by

Councilperson Einwachter to adopt the following resolution:

WHEREAS, the Town Board of the Town of Prattsburgh has commenced the planning for establishment of a Wastewater Sewer District for the Central Business District in the Town of Prattsburgh and;

WHEREAS, it has been determined that a wastewater sewer system is vital for the survival of that Central Business District; and

WHEREAS, the creation of a Wastewater Sewer District requires compliance with various legal procedures pursuant to New York State Law; and

WHEREAS, one of the prerequisite requirement for establishment of a wastewater sewer district is preparation of a Map, Plan and Report (MPR) by professional engineers licensed by the State of New York which Map Plan and Report will depict the area of the proposed wastewater sewer district, all the necessary infrastructure of the district, the estimated cost thereof and the funding source for the cost of the district; and

WHEREAS, the Town Board has utilized Larson Design Group, Professional Engineers, for a Preliminary Engineering Report (PER) and the Map, Plan and Report which has been filed with the Town Clerk; and

WHEREAS, grant funding for the entire cost of the Wastewater Sewer District is anticipated.

NOW, THEREFORE, Be It Resolved That:

1. The Town Board hereby approves, ratifies and affirms the payment to Larson Design Group for the cost of preparing the Preliminary Engineering Report (PER) and the Map, Plan and Report with respect to the proposed Wastewater Sewer District in the Central Business District of the Town of Prattsburgh.

2. This Resolution is subject to permissive referendum pursuant to Article 7 of the Town Law of the State of New York.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)

COUNTY OF STEUBEN) SS:

I, the undersigned, Town Clerk of the Town of Prattsburgh, Steuben County, New York, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Prattsburgh, duly and regularly called and held on the 22nd day of January, 2026, at which a quorum was present and participated in throughout, said Resolution having been unanimously passed, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said Town the 23rd day of January, 2026.

(SEAL)

Kim Sobolewski, Town Clerk
Town of Prattsburgh

Councilmember Einwachter- Aye
Councilmember Peck-Aye

Councilmember Squires-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

#4 SEWER

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the following was approved:
The procedure for the sewer district at the January 22, 2026, meeting will be:

1. Adopt a Motion directing that the “Explanation of Estimation for Cost of Hook-up Fees, etc” be filed in the Town Clerk’s Office for public examination. This is “3.A” on the procedural Memo that we sent to Kim and is pursuant to Town Law Section 209-d.
2. Adopt by Motion the Order which is attached. It has been improved from the original December, 2025 version. It needs to have the “Opinion of Probable Cost” attached as an addendum. That addendum will be delivered to you Wednesday A.M. That addendum is referenced in section “3” on page 4 of the Order. (The format would not scan properly for e-mailing) This Order is filed in the Town Clerk’s Office for public examination. This is “3.B.” on the procedural Memo that we sent to yKim and also pursuant to Town Law Section 209-d.
3. Motion to adopt the Resolution “Approving, Ratifying and Affirming payment to LDG” for the PER and MPR. This is “3.c.” on Kim’s procedure list and is pursuant to Town Law Section 209-b.
4. Adopt a Motion referring the Sewer District MPR to the New York State Department of Health pursuant to Town Law Section 209-c.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

WATER BILL LEINIENCY

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the Board approved water bill leniency for Tobert and Tabitha at 22 N Main Street.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

ADJOURNMENT

On a motion made by Councilmember Peck, seconded by Councilmember Einwachter, and duly carried, the Regular meeting was adjourned at 7:35 P.M.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

Respectfully submitted,
Kim Sobolewski, Town Clerk