

The regular meeting of the Prattsburgh Town Board was called to order on July 21st, 2025, at 6:00 P.M. at the Prattsburgh Town Hall, Prattsburgh, NY. Supervisor Wordingham led the Pledge of Allegiance.

PRESENT:

Albert Wordingham Supervisor
Angela Einwachter Councilmember
Elizabeth Peck Councilmember
Janette Payne Councilmember arrived after Audit of Bills
Pete Scheid Councilmember
Edward Brockman Legal Counsel
Kim Sobolewski Town Clerk

GUEST SPEAKER

Brad Sick from Larson spoke to the Board and reviewed part 1 and the map plan and report for the wastes water project

MINUTES

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, June 16th, 2025, Meeting Minutes were accepted as presented.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne- Absent
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

FINANCIAL REPORT

On a motion made by Councilmember Peck, seconded by Councilmember Einwachter, the July 2025 financial report was accepted as presented by Supervisor Wordingham.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne- Absent
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

AUDIT OF BILLS

On a motion made by Councilmember Scheid, seconded by Councilmember Peck, the board approved payment of the following ABSTRACT #7 to be paid as presented. The total amount to be paid on ABSTRACT #7 is \$72,931.30.
(Voucher# 256-294)

Councilmember Einwachter- Aye
Councilmember Peck-Absent
Councilmember Payne- Absent

Councilmember Scheid- Aye
Supervisor Wordingham-Aye

HIGHWAY

Since our last scheduled meeting we have, provided shared service to Pulteney to help oil and stone did the final grading on both sides of the bridge on bean station. The bridge is now paved. And we have put on gravel shoulders. The county is going to install the guardrail this week, and that project should be completed.

Fixed two driveways on Pinney road that were damaged from a hard rainstorm.

Cold patched butts hill by George Robbins house

Had FEMA meetings on these dates 6/17,6/25 sight inspection on fisher and Lyons hollow, 7/3,7/17

Installed check dams in ditch on Wraight road.

We had four downed trees over the month that we cleaned up as well as well cut trees on a section of McMichael Road.

We ditched more on Butt's hill and ditched a section of McMichael where we cut trees.

We dust oiled fisher and Gleason, getting ready for oil and stone. Dust oiled butts hill to hold the road.

The extra oil that was left was spread on lyons hollow and block school.

I mowed both shop lawns twice

The first round of roadside mowing is done. We spent four days this month mowing.

Patched potholes on Tuttle Road and Sturdevant.

Changed one pipe on McMichael, two on Williams, one on Flynn Road.

Graded seasonal walker, Wraight, Nageli, and allis roads.

We armored the ditch on Caward to prevent more ditch wash (FEMA)

Repairs and maintenance:

T-104 went to regional for check engine light

Tr-119 hydraulic pump

G-112 recharged AC and blown fuse, caused by barbed wire

T-305 new fan belt , two idler pulleys, switch for the AC

T-103 new fan belt

Cm-140 bled brakes

T-205 two brake cans , slack adjuster, fixed mounting bracket for air lines

Up coming events. At the end of this month or the first part of August oil and stoning will be starting.

We are slowly working on some FEMA damages from last August.

And we will continue to grade the dirt roads.

Thank you for your time !

Respectfully John Perry

WATER

I Sent in our June 2025 Water Report to the DOH

I took our July Coli/E.coli sample to the Savona lab

Fred and I changed the meter at Whitmore Park off North Mains St

All the customer meters have been changed now

I have cleaned, washed and painted another 7 fire hydrants

Fred, Russ and I have installed three-meter pits on Fairgrounds Rd

I have been cleaning up from meter pit installations

I weed trimmed at the pump house and some of the fire hydrants

I checked water 70 times since our last meeting
I was on call for 840 hours since our last meeting
UDIG
Tickets – 26
Mark outs – 5
Emergency – 1

CODE

Permits apps - 9
Appearance Tickets-0
Renewals mailed-4
Building inspections- 17
Fire safety/property maintenance inspections- 0
Septic Inspections – 0
C of O/C of C –3
Compliance inspections -6
Compliance orders – 1
Phone Calls – 112
Emails-31
Incidents – 0
Plan/Permit app. Reviews. Paperwork, meetings with Iworq on new software. In-service training

SUPERVISOR

6/12/25 The first organizational meeting for the formation of the wastewater district was held at the town hall. The first item on the list is Map, Plan, and Report. This document defines the business district of the town. The people in attendance were Ed Brockman (attorney), Chris Underhill (water department), Matt Smith (Municipal Solutions), Matt Bull (I.D.A.), Angela Einwachter (Deputy Supervisor), Luke Jones (Larson Engineering), Brad Sick (Project Manager, Larson Engineering), Steve Rowe (Project Manager, Larson Engineering), and Al Wordingham (Supervisor). There will be much more information to follow.

6/18/25 I attended a “round table” discussion regarding the small businesses in Steuben County. The topics included were how the county can aid in the growth of existing businesses as well as the creation of new businesses. There was a lengthy discussion, and a list created of the stumbling blocks encountered running a business from day to day. The meeting was attended by about twenty to thirty individuals consisting of business owners, county legislators, town supervisors and members of county agencies that assist business owners.

6/25/25 The town board has gotten past many challenges in the last three- and one-half years and with your continued support we can complete the wastewater project as well as address any other challenges that face our town. I want to thank you personally for your support in the Republican Primary.

6/26/25 As you may or may not be aware, the utility trailer that Tim Hoose uses for the cemeteries and the parks was stolen from the highway barn. The police have not been able to recover the trailer. Bill Reeser stopped by a few days ago to let me know he would like to make a donation specifically for the replacement of that trailer, which he did today. When you see Bill tell him how much we appreciate his generosity.

7/2/25 Angela, Ed Brockman, Matt Smith (Municipal Solutions), Douglas Goodfriend (bond council attorney), and I had a zoom meeting to discuss the possible need for a bond resolution to complete the wastewater project. Several of the grants we have are reimbursement grants, so the bond would allow us to borrow money for a short period of time to pay for the invoices associated with the project until completion.

7/2/25 Angela, Ed Brockman, Matt Smith (Municipal Solutions), Matt Bull (I.D.A.), Carly Creed-Herman (CFA Grant Representative), and I met to review the parameters and expectations for the state grant we were awarded a few months ago.

7/15/25 Matt Bull (I.D.A.), Matt Smith (Municipal Solutions), and I are still working with the U.S.D.A. to start the reimbursement process for the wastewater project. Some of the grants are 3-4 years old and in that time period there are new rules and people that we must learn to work with. The project is moving forward at a slow pace.

WAYNE FINGERLAKES ELECTRICITY

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the following was approved:

GENERAL RESOLUTION
FOR THE PURPOSE OF
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF
ONTARIO, SENECA, WAYNE AND YATES COUNTIES
FOR

Cooperative Electricity Supply Bid WFL 2026-12

WHEREAS, The (County) (Town) (Village) of Prattsburgh of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase for supply of electricity. And...

WHEREAS, The (County) (Town) (Village) of Prattsburgh of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o.... And...

WHEREAS, The (County) (Town) (Village) of Prattsburgh of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Prattsburgh Town Supervisor of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The (County) (Town) (Village) of Prattsburgh of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The (County) (Town) (Village) of Prattsburgh of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The (County) (Town) (Village) of Prattsburgh of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And... . . .

NOW, THEREFORE, BE IT RESOLVED, That The Town Supervisor on behalf of the
(County) (Town) (Village) of Prattsburgh of New York State hereby is
authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational
Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish
The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an
estimated minimum number of units that will be purchased by The Board of Cooperative Educational
Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services
of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder
deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise
complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids
and contracts.

7/23/25
Date


Municipality Representative
Steuben, Prattsburgh
(County) (Town) (Village)

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne- Absent
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

STANDARD WORKDAY

On a motion made by Councilmember Scheid, seconded by Councilmember Einwachter, the following was approved:

Office of the New York State Comptroller
NYSLRS
New York State and Local Retirement System
110 State Street, Albany, New York 12244-0001
Please type or print clearly
in blue or black ink

Received Date

Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials

Employer Location Code
30532

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A
(Rev. 12/23)

BE IT RESOLVED, that the Town of Prattburgh / 30532 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
John Perry		R12791878	Highway Superintendent	1-1-2022 / 12-31-2025	8	25.09	☐	Biweekly	☐
							☐		☐
							☐		☐
Appointed Officials:									
							☐		☐
							☐		☐
							☐		☐

I, Kimberly Sobolewski, secretary (Clerk) of the governing board of the Town of Prattburgh, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 21st day of July, 20 25 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Prattburgh on this 22nd day of July, 20 25

Kimberly Sobolewski
(Signature of Secretary or Clerk)

Affidavit of Posting: I, Kimberly Sobolewski being duly sworn, deposes and says that the posting of the Resolution began on 7-22-2025 and continued for at least 30 days. That the Resolution was available to the public on the:

☐ Employer's website at: _____

☒ Official sign board at: 19 North main st Prattburgh NY

☐ Main entrance Secretary or Clerk's office at: _____

Page 1 of 1 (for additional rows, attach a RS 2417-B form.)

(seal)

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne- Absent
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

PUBLIC HEARING WATER

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the Board set a public Hearing for August 18th, 2025, at 6PM to set water rates.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne- Absent
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

CLOSED SESSION

On a motion made by Councilmember Einwachter, seconded by Councilmember Payne, with all Board Members in favor, the Board will leave regular session to enter Closed session to confer with legal counsel and invite Brad Sick.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Absent
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

On a motion made by Councilmember Scheid, and seconded by Councilmember Peck, the board agreed to exit the closed session and reenter the regular session.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Absent
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

SPECIAL MEETING

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the Board set a special meeting to take place on August 11th (accept map plan report and schedule public hearing) and September 8th (public hearing and SEQRA) at 6PM.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne- Absent
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

MAP PLAN

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the Board accepted the map plan and report with intent.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne- Absent
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

ADJOURNMENT

On a motion made by Councilmember Peck, seconded by Councilmember Einwachter, and duly carried, the Regular meeting adjourned at 8:24 P.M.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne- Absent
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

Respectfully submitted,
Kim Sobolewski, Town Clerk