

Organizational Meeting
January 11th, 2021

The Organizational Meeting of the Town Board of the Town of Prattsburgh was held at 7:00 P.M. on January 11th, 2021 at the Town Hall, 19 North Main Street, Prattsburgh, N.Y. The meeting was called to order by Supervisor McConnell and was followed by the Pledge of Allegiance.

PRESENT: Supervisor McConnell, Councilpersons Pete Scheid, Anthony Byington, Angela Einwachter, Town Clerk Kimberly Sobolewski.

MEETING DATES:

On a motion by Councilman Byington, seconded by Councilwoman Einwachter, the following was

RESOLVED, to establish the regular meeting date for the Town Board of the Town of Prattsburgh to be the 3rd Monday in each month, except for the January and February meetings which will be held on Thursday, January 21st, 2021 and Thursday, February 18th, 202. Meetings will be at the Town Hall in Prattsburgh with the exception of the May and September meetings, which will be at the Ingleside Christian Church in Ingleside, and time for all regular meetings to be 6:30 P.M.

LEGAL NEWSPAPER AND OFFICIAL BANK:

On a motion by Councilwoman Einwachter, seconded by Councilman Scheid, the following was **RESOLVED**, to designate the Corning Leader as the official newspaper. And **BE IT FURTHER RESOLVED**, to designate the official banks as follows: Community Bank and Five Star.

APPOINT SECURITY OFFICER:

On a motion by Councilman Byington, seconded by Councilman Scheid, the following was **RESOLVED**, to appoint Steve Calderwood as Security Officer (Civil Duties Only), and Bill Reeser as Deputy Security Officer.

APPOINTMENTS:

On a motion by Councilman Byington, seconded by Councilman Scheid, the following resolution was **RESOLVED** to make the following appointments for 2021:

TOWN HISTORIAN	Lenora Applebee
CODE ENFORCEMENT OFFICER	Frederick McAllister
ASSISTANT CODE ENFORCEMENT	OPEN
RIGHT-OF-WAY AGENT	Frederick McAllister
WATER DISTRICT MAINTENANCE	Frederick McAllister
REGISTRAR	Kim Sobolewski
CEMETERY SEXTON	Tim Hoose
PARK MAINTENANCE	Tim Hoose
DOG CONTROL OFFICER	Deb Matthews
LEGAL COUNSEL	Edward Brockman
BUDGET OFFICER	Leonard McConnell

HEALTH OFFICER	Trisha Brown
CROSSING GUARD	Richard Peer (6 Month Appointment)
ASST. WATER DISTRICT MAINT.	Matthew Pollock
RECYCLING MONITOR	Michael Gettings
BOOKKEEPER	Jeanette Underhill
DEPUTY HIGHWAY SUPER.	John Christiansen
DEPUTY TOWN SUPERVISOR	John Underhill

Supervisor McConnell appointed John Underhill as Deputy Supervisor and Jeanette Underhill as Bookkeeper; Highway Superintendent John Perry appointed John Christensen as Deputy Highway Superintendent; and Town Clerk Kim Sobolewski appointed Michelle Schuck as Deputy Town Clerk.

WATER DISTRICT CONTRACT FOR BOOKKEEPING SERVICES AND TRUCK RENTAL:

On a motion by Councilwoman Einwachter, seconded by Councilman Byington, the following resolution was **RESOLVED** that the Water District enter into a contract with the Town of Prattsburgh for bookkeeping services at \$3000/year and truck rental services at \$1000/year.

SIGNATURES ON CHECKS:

On a motion by Councilman Byington, seconded by Councilman Scheid, the following resolution was **RESOLVED** that Supervisor McConnell and John Underhill as Deputy Supervisor be empowered to sign checks.

MILEAGE REIMBURSEMENT RATE:

On a motion by Councilman Scheid, seconded by Councilman Byington, the following resolution was **RESOLVED** that the mileage paid for traveling on Town business be 56 cents per mile.

RULES OF CONDUCT:

On a motion by Councilwoman Einwachter seconded by Councilman Byington, the following resolution was **RESOLVED** to adopt the following rules of conduct:

A town board meeting is a serious matter and can no more be disrupted or invaded than can a session of Congress or the State Legislature. By state law, the open meetings law gives the public the right to attend board meetings and listen to board deliberations. However, the public may not participate in the meeting except upon the invitation of the board. A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town.

As, under normal conditions, the public attendance at Prattsburgh Town Board meetings is minimal, it has been the practice of the Board to allow pertinent questions or comments from the public concerning areas under discussion during the meeting. Such questions or comments can only be directed to the Supervisor with no interplay between members of the public. This custom will continue as long as it is not disruptive to the regular proceedings, in which case the audience will be asked to refrain from comment. The public will also be expected to be attentive

and not hold whispered conversations with others. Town Board meetings are not an occasion for public discussion.

At the end of the Department reports, there will be a 15 minute privilege of the floor period during which time the public will have an opportunity to address the board. They must seek permission from the supervisor and their remarks are to be directed to the board only. Each speaker will have 3 minutes for his presentation. No demand can be made for an answer to a question from a board member.

ROLL CALL VOTES NEEDED ONLY AT THE REQUEST OF ANY BOARD

MEMBER:

On a motion by Councilman Scheid, seconded by Councilman Byington, the following resolution was **RESOLVED**, that there is no need for formal roll call votes on each and every motion of the town board. However at the request of any board member, a formal roll call vote will be taken.

ADJOURNED

On a motion by Councilman Byington and seconded by Councilman Scheid, and duly carried, the meeting was adjourned at 8:10 P.M.

Respectfully Submitted,

Kim Sobolewski
Town Clerk