

The regular meeting of the Prattsburgh Town Board was called to order on July 17<sup>th</sup>, 2023, at 6:30 P.M. at the Prattsburgh Town Hall, Prattsburgh, NY. Supervisor Wordingham led the Pledge of Allegiance.

**PRESENT:**

Albert Wordingham Supervisor  
Angela Einwachter Councilmember  
Elizabeth Peck Councilmember  
Janette Payne Councilmember  
Edward Brockman Legal Counsel  
Kim Sobolewski Town Clerk

**GUEST SPEAKER**

Brad Sick, Catherine Rees, Becky Simms, and JC Smith were all in attendance to give an update on the potential wastewater system and the phase four water system improvement project.

**MINUTES**

On a motion made by Councilmember Einwachter, seconded by Councilmember Payne, the June 19<sup>th</sup>, 2023, Minutes were accepted as presented.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Supervisor Wordingham-Aye

**FINANCIAL REPORT**

On a motion made by Councilmember Peck, seconded by Councilmember Einwachter, the July 2023 financial report was accepted as presented by Supervisor Wordingham.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Supervisor Wordingham-Aye

**AUDIT OF BILLS**

On a motion made by Councilmember Payne, seconded by Councilmember Einwachter, the board approved payment of the following bills on ABSTRACT #7 to be paid as presented. The total amount to be paid on ABSTRACT #7 is \$101,546.72 (Voucher#256-292)

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Supervisor Wordingham-Aye

**APPROPRIATIONS**

On a motion made by Councilmember Einwachter, seconded by Councilmember Payne, the July 2023 appropriations were accepted as presented.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye

Supervisor Wordingham-Aye

## **HIGHWAY**

Since our last scheduled meeting we have finished all but a few small spots cold patching, had guard rail installed on Italy Valley Road, Drake Road, and a small section on Cook School Road, and raised the rail on Blodgett Road. We mowed and graded all month. Hauled in 890.73 tons of 1a stone from Hanson's in bath for oil and stoning on July 31<sup>st</sup>. Cut up three downed trees. We have been ditching Cook School Road and McMichael Road in sections, changed cross pipe and installed new overflow pipe on Flaherty Road, new driveway pipe on Hotchkiss Road, pipe extension on Butts Road, and we changed out a bad driveway pipe at George Robbins House.

T-105- two new front steers, new pumpkin cover  
Boom Mower- two new front tires

## **CODE/WATER**

Permits- 9

Appearance Tickets- 0

Renewals- 3

Building Inspections- 9

Septic Inspections- 0

UFPO- 60

C of O/C- 1

Compliance Inspections- 2

Code Complaint- 0

Compliance Orders- 0

Remarks- We reviewed and revised the Code Fee Schedule

The new Code Officer Chris Whipple started July 1st

We answered or returned 68 calls and emails about code related issues

Water

6/21 – Read water meters

6/27 - Read new water meters with Debbie from Neptune

6/29 – Sent out income surveys with the water bills

6/29 – Weed trimmed at the pump house and around the fire hydrants

7/3 – Received a chlorine delivery

7/3 – Sent in June's water report to the DOH

7/11 – Took July's water sample to the Wayland Lab

7/11 – Al and I delivered income surveys to the Trailer Park

7/12 – Worked on the plumbing at the pump house

7/13 – Replaced the chlorine injector at the pump house and cleaned the old one

7/13 – Weed trimmed at the maintenance shop

Marked out 6 properties for UDIG

I bought brass fittings to have in our inventory

## **SUPERVISOR**

6/15/23 Brad Sick (Larson Engineering) finished the P.E.R. (Preliminary Engineering Report) for the Wastewater Project. This will enable J.C. Smith (I.D.A.) to pursue New York State grant money.

6/20/23 At last night monthly board meeting we appointed Chris Whipple from Italy as the Prattsburgh Code Enforcement Officer. Chris, as the owner of his own contracting business, has 20 years of experience. We also passed a new fee schedule that will take effect on the first of August.

6/20/23 I received a letter from Lynn Dinehart (Clerk of Session) bringing me up to date on the proposed sale to the town of the green space. The next step is having the land appraised.

6/21/23 Angela and I have scheduled a meeting with Jamie Johnson (S.C.I.D.A.) to learn the procedure for attaining funding to hire an organization to assist the Planning Board in developing a Comprehensive Plan.  
6/28/23 Angela and I met with Jamie Johnson (I.D.A.) and Chelsea Robertson (Southern Tier Central Regional Planning and Development Board) to discuss the procedure and possible funding for Prattsburgh's Comprehensive Plan. In the near future a representative from Chelsea's organization will address the town board.

7/3/23 Jamie Johnson (I.D.A.) and Jim Baase (Empire) met to discuss the future growth of Empire in Prattsburgh. Jamie is putting together available incentives to help Empire with their future growth.

7/5/23 The town has received the Application for Site Plan and most of the drawings for Empire's new building. The Planning board is meeting on 7/11/23 to start the process of site plan review. Hopefully Empire will be able to start construction in a couple of months.

7/6/23 At their request we sent a letter to the E.D.A. (Economic Development Administration) to update them on the progress of the wastewater project. We currently have a grant for \$748,500 that we need to retain for the project. We currently have \$1,635,696 in Federal money. Later this month we will apply for state money.

7/10/23 Kim, Tim Hoose, Joy Overacker (Habitat for Humanity), two representatives from Empire, and I met to organize for the upcoming Prattsburgh cleanup on August 16th. On that day students from Alfred University will be donating the day for neighborhood cleanup and painting the gazebo as well as the tool shed in the cemetery.

7/11/23 Ed Brockman met with the Planning Board from 6:30 P.M.-7:30 P.M. to explain their obligations for the site plan review for the Empire project. At 7:30 Empire's engineers (LaBella) met with the board to give them the project drawings and explain the project in some detail. A timeline for approving the application was discussed. The Planning Board will meet again on July 19th

#### **CODE FEES**

On a motion made by Councilmember Peck, seconded by Councilmember Einwachter, the following was approved:

### **Town of Prattsburgh**

#### **Resolution No. 19-2023**

#### **Adoption of Amended Code Enforcement Fee Schedule**

Motion by Councilperson Peck, seconded by Councilperson Einwachter to adopt the following resolution:

**WHEREAS**, the Town of Prattsburgh, as part of its municipal government, operates, manages and funds a Code Enforcement Office which utilizes a Code Enforcement Officer for Code Enforcement; and

**WHEREAS**, the Local Law which authorizes the Town of Prattsburgh to administer and enforce the New York State Fire Prevention, Building and Energy Codes of the State of New York provides for the Town to charge fees for the various permits, inspections and other code enforcement actions which are a requisite part of such Code Enforcement; and

**WHEREAS**, the Town presently has a fee schedule for Code Enforcement activities that is in need of amendment; and

**WHEREAS**, the Town Board intends to address any SEQR issues related to this action.

#### **NOW THEREFORE BE IT RESOLVED, THAT**

1. The Town Board of the Town of Prattsburgh designates itself as "Lead Agency" with respect to SEQR issues related to this action and finds this action will not result in any detrimental environmental impacts. Therefore,

the Town Board declares this to be a “Type II” action and accordingly no SEQR review of this action will be necessitated.

2. The proposed amended Fee Schedule for the Code Enforcement Office attached hereto as Schedule “A” and hereby made a part hereof, is hereby adopted and is to be applied to all activities of the Code Enforcement Office as set out in such schedule.

CERTIFICATION OF CLERK  
STATE OF NEW YORK     )  
COUNTY OF STEUBEN    )  
TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 19 2023 was adopted at the regular meeting the Town of Prattsburgh Town Board held on July 17, 2023, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: July 18, 2023

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Kim Sobolewski – Town Clerk

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Supervisor Wordingham-Aye

**ADJOURNMENT**

On a motion made by Councilmember Peck, seconded by Councilmember Einwachter, and duly carried, the Regular meeting was adjourned at 8:08 P.M.

Councilmember Einwachter- Aye  
Councilmember Peck-Aye  
Councilmember Payne-Aye  
Supervisor Wordingham-Aye

Respectfully submitted,  
Kim Sobolewski, Town Clerk