

Regular Town
Board Meeting
June 18th, 2026

The regular meeting of the Prattsburgh Town Board was called to order on June 18th, 2026, at 6:30 P.M. at the Prattsburgh Town Hall, Prattsburgh, NY. Supervisor Wordingham led the Pledge of Allegiance.

PRESENT:

Albert Wordingham Supervisor
Angela Einwachter Councilmember
Elizabeth Peck Councilmember
Sandra Squires Councilmember
Pete Scheid Councilmember
Edward Brockman Legal Counsel
Kim Sobolewski Town Clerk

MINUTES

On a motion made by Councilmember Einwachter, seconded by Councilmember Squires, May 18th, Meeting Minutes were accepted as presented with change.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires- Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

FINANCIAL REPORT

On a motion made by Councilmember Peck, seconded by Councilmember Scheid, the June 2026 financial report was accepted as presented by Supervisor Wordingham.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires- Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

AUDIT OF BILLS

On a motion made by Councilmember Scheid, seconded by Councilmember Peck, the board approved payment of the following bills on ABSTRACT #6 to be paid as presented. The total amount to be paid on ABSTRACT #6 is \$ 150,134.41 (Voucher#230-272)

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires- Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

APPROPRIATIONS

On a motion made by Councilmember Peck, seconded by Councilmember Einwachter, the board approved the June 2026 appropriations.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

HIGHWAY

WATER

I sent in our May Water Report to the DOH
I took our June Coli/Ecoli water sample to the Savona Lab
I have cleaned and painted 30 valve box covers
I cleaned out 20 valve boxes and replaced the covers with newly painted covers
We installed 1- ¾ inch water service line to a customer
I trimmed weeds at the pumphouse fence, all fire hydrants and the reservoir
I fixed the entrance and driveway to the reservoir tank
I had one communications alarm at the pumphouse
Our water usage has been high for the last month from people filling pools and watering lawns

UDIG

Tickets – 50
Mark outs – 12
Emergency – 0
Design - 6

CODE

NO REPORT

SUPERVISOR

5/14/26 I received an update from Ryan Frykholm (Disaster Partners) that the agreed amount for repairs to Whiting, Hubbard, Butts, and Wheaton roads is about to be obligated by F.E.M.A. The town should receive the funds within about four weeks. Another important update. Any dollar amount for repair was 75% paid by F.E.M.A. and 12.5 % is paid by the state. Now the state is picking up the remaining 12.5 %. Now if the town is obligated \$200,00 for a project, the town receives \$200,000. This new rule applies to any road project that has not been completed.

5/21/26 I signed an agreement with LDG (Larson Design Group) to engineer the waste water project for the business district as well as the school. The surveyors will start the project next week. The scope of the engineering includes survey, engineering design, permitting, and bidding for construction. This portion of the project will be complete by November.

5/28/26 Unfortunately a group of people did significant damage to the structures at Rotary Park. The kids involved have been identified and the appropriate action will be taken. If anyone witnesses bad behavior to any of the town property please report the incident to the town.

5/29/26 Larson Design Group (LDG) started engineering the waste water project this week. The surveyors were gathering data along the green space and Route 53.

6/3/26 Matt Bull (I.D.A.), Angela Einwachter, Allison Barkowski (Operations and Outreach Director Congresswoman Claudia Tenney), and I met to discuss further grant opportunities to fund the waste

water project. Allison suggested a number of possible solutions to the funding issue. Allison is going to review the outcome of the E.D.A. Grant with our representative. Second, she is going to discuss what seems to be the new matrix of awarding E.D.A. grants, which seems to be not working with small rural communities. This based on the fact that all grant requests in the southern tier were refused the last round. Third, Allison is scheduling a meeting with the U.S.D.A. director to see if there is a possibility to increase the grant amount that we have already secured for the project.

6/5/26 The individuals responsible for the vandalism at the Rotary Park have been identified. Beth Peck and I are working with the State Police to determine what course of action should be taken. I have spoken to one of the teenager mothers and she has been very cooperative. The Trooper handling this case is out of town for a couple of weeks. When he returns, we can finish the paper work.

6/9/26 John Perry and I met with Ryan Frykholm (Disaster Partners) to review the RFQ (Request for Quote) document that the town will be advertising to receive quotes for engineering services on the damaged culverts from Tropical Storm Deb back in August of 2024. Ryan will be at our Town Board Meeting on June 18th to discuss. After our meeting we went to Fisher Road to see the work the highway department has done over the last month. We then traveled down Cook School Road to show Ryan the storm damage. Just a side note. Our highway crew has done a great job and John's detailed record keeping will make the F.E.M.A. audit go smoothly.

6/10/26 Chris Underhill, Sandy Squires, Brad Sick (Larson Engineering), Tyler Emick (Larson Associate Engineer), and I met to discuss a date for viewing and documenting the outgoing pipes in the buildings in the sewer district as well as the digging of the perk holes and test pit in the green space. On the morning of June 29th this activity will start. The disruption to the green space for the digging will span two days. On the second day the holes will be filled back in.

6/17/26 A few weeks ago I had requested a time extension for the ESD (Empire State Development) Grant. ESD has granted a one-year extension to June of 2027. The project does not have to be completed in June of 2027, but has to be well under way.

BRINE TRUCK

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the Board approved the Brine Truck to be surplus equipment.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires- Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

FEMA CONTRACT

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the Board approved Supervisor Wordingham to sign a contract pending review and feedback by Town Board.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires- Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

WASTEWATER

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the Board approved resolution with respect to creation or wastewater system.

TOWN OF PRATTSBURGH

RESOLUTION 2026

**With Respect to Creation of Prattsburgh Community Wastewater Sewer System - Sewer District
No. 1**

Motion by Councilperson Einwachter, seconded by Councilperson Peck to adopt the following resolution:

WHEREAS, the Town Board of the Town of Prattsburgh is proposing creation of a Wastewater Sewer System in the Town's central business district; and

WHEREAS, this action requires a SEQRA review; and

WHEREAS, the Town Board of the Town of Prattsburgh is the body which will be acting upon the creation and construction of the Wastewater Sewer System; and

WHEREAS, the Town Board intends to seek "Lead Agency" status with respect to that requisite SEQRA review.

NOW, THEREFORE, Be It Resolved

1. The Town Board of the Town of Prattsburgh determines pursuant to Article 8 of the Environmental Conservation Law and the regulations contained in 6NYCRR Section 617, hereinafter referred to as SEQRA that due to the construction involved the proposed project is a "Type I" Action under SEQRA and therefore a Full Environmental Assessment Form (FEAF) will be prepared.

2. The Town Board of the Town of Prattsburgh indicates its intent to establish itself as "Lead Agency" for the purposes of the environmental review of this action.

3. The Town legal counsel shall notify all involved and interested agencies of the intention of the

Town Board to designate itself as “Lead Agency”.

4. This resolution shall take effect immediately.

TOWN CLERK’S CERTIFICATION

STATE OF NEW YORK)

COUNTY OF STEUBEN) SS:

I, the undersigned, Town Clerk of the Town of Prattsburgh, Steuben County, New York, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Prattsburgh, duly and regularly called and held on the 18th day of June, 2026, at which a quorum was present and participated in throughout, said Resolution having been passed, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said Town the
19th day of June, 2026.

(SEAL)

Kim Sobolewski, Town Clerk

Town of Prattsburgh

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires- Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

SEWER DISTRICT

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the board approved adoption of the Order for the creation of the sewer district.

Town of Prattsburgh

County of Steuben

Order No. 2026

Motion by Councilperson Einwachter, seconded by Councilperson Squires to adopt the following Order:

The Town Board, considering formation of a sewer district in the Central Business District of the Town of Prattsburgh, has retained Larson Design Group, Engineers, to prepare a Map, Plan and Report for such proposed sewer district. Accordingly the following is issued:

ORDER, with respect to Receipt by the Town Board of a Map, Plan and Report from Larson Design Group, Engineers, for the proposed formation of a Sewer District in the Town of Prattsburgh.

The Map, Plan and Report having been prepared pursuant to Town Law Section 209-c and describes the following in this Order as prescribed by Town Law Section 209-d.

1. The Map, Plan and Report is prepared by Professional Engineers licensed by the State of New York; to wit: Bradley Sick, P.E. and Steven Rowe, P.E. of Larson Design Group

2. The legal description of the boundaries of the proposed sewer district are as follows:

Boundary Description of the Town of Prattsburgh Sewer District No.1

All the lands contained within the following described boundary:

Commencing at the point of intersection of the west line of N Main Street with the north line of Chapel Street, said point being the **Point of Beginning**;

1. Thence, S 89° 46' 09" W, 138' to a point;

2. Thence, S 71° 25' 09" W, 136' to a point;
3. Thence, S 00° 07' 09" W, 487' to a point;
4. Thence, S 89° 26' 18" E, 293' to a point;
5. Thence, S 00° 59' 21" E, 225' to a point;
6. Thence, S 78° 37' 32" W, 41' to a point;
7. Thence, N 81° 42' 45" W, 67' to a point;
8. Thence, S 81° 12' 49" W, 85' to a point;
9. Thence, N 00° 00' 00" E, 8' to a point;
10. Thence, N 89° 43' 45" W, 58' to a point;
11. Thence, S 71° 49' 32" W, 56' to a point;
12. Thence, N 89° 07' 10" W, 28' to a point;
13. Thence, S 30° 37' 42" W, 8' to a point;
14. Thence, N 52° 03' 17" W, 48' to a point;
15. Thence, N 89° 23' 38" W, 25' to a point;
16. Thence, N 02° 34' 06" W, 17' to a point;
17. Thence, N 53° 10' 38" W, 40' to a point;
18. Thence, S 87° 55' 16" W, 38' to a point;
19. Thence, S 00° 55' 31" E, 55' to a point;
20. Thence, N 88° 27' 11" W, 128' to a point;
21. Thence, S 01° 19' 53" E, 9' to a point;
22. Thence, N 88° 06' 37" W, 150' to a point;
23. Thence, N 02° 01' 30" W, 63' to a point;
24. Thence, S 87° 45' 35" E, 124' to a point;
25. Thence, N 02° 06' 57" W, 126' to a point;
26. Thence, N 89° 34' 45" E, 63' to a point;
27. Thence, N 01° 14' 29" W, 242' to a point;
28. Thence, S 87° 04' 05" W, 377' to a point;
29. Thence, N 19° 54' 49" W, 136' to a point;
30. Thence, S 89° 52' 14" E, 171' to a point;
31. Thence, N 86° 17' 43" E, 237' to a point;
32. Thence, N 02° 45' 54" E, 88' to a point;

33. Thence, S 89° 38' 11" E, 85' to a point;
34. Thence, N 03° 05' 27" E, 93' to a point;
35. Thence, N 09° 36' 34" W, 49' to a point;
36. Thence, N 02° 58' 15" W, 81' to a point;
37. Thence, N 88° 33' 44" E, 133' to a point;
38. Thence, N 84° 01' 15" E, 68' to a point;
39. Thence, N 36° 27' 41" W, 1250' to a point;
40. Thence, N 59° 25' 17" E, 426' to a point;
41. Thence, S 52° 47' 42" E, 365' to a point;
42. Thence, S 75° 58' 03" E, 107' to a point;
43. Thence, S 00° 33' 20" E, 462' to a point;
44. Thence, S 05° 51' 35" E, 184' to a point;
45. Thence, S 03° 21' 11" E, 191' to a point;
46. Thence, S 04° 19' 19" W, 47' to a point;
47. Thence, S 89° 36' 16" E, 259' to a point;
48. Thence, S 10° 27' 34" W, 194' to the **Point of Beginning**.

Intended to describe a parcel of land, containing 20.2 acres, more or less.

1. The proposed improvements are as follows:

Table 2 - Gravity Sewer Construction Quantities			
Item No.	Description	Qty	Unit
1	8-inch SDR35 PVC Sewer Main (Open Cut)	1,400	LF
2	48-inch Diameter Precast Concrete Manholes	50	VF
3	Manhole Castings	8	EA
4	Lateral Cleanout and Connection Fittings	22	EA
5	4-inch SDR35 PVC Lateral Lines (Open Cut)	1,200	LF
6	Jack-and-Bore Roadway Crossings	2	EA
7	Grass Area Restoration	500	SY
8	Gravel Area Restoration	1,500	SY
9	Pavement Area Restoration	2,000	SY

REQUIRED SEWER SYSTEM FACILITIES

With the creation of a new sewer district, construction of a centralized septic tank and absorption trench subsurface treatment system is expected to be installed. A centralized septic tank approach requires construction of a single, large-volume septic tank at or near the absorption field location to provide settling volume for the entire central business district waste stream. Section D.6 of the DEC Intermediate-Sized Wastewater Treatment System standards details the process for sizing a septic tank as a function of daily flow rate. Using the central business district's peak daily flow of 8,466 gpd, a minimum effective tank capacity of 10,000 gallons must be provided to satisfy the relevant design standard. A centralized septic tank provides a single location for septage haulers to collect solids and minimizes the number of easements required to place distributed septic tanks throughout the collection system.

3. The maximum amount presently proposed to be expended for improvements is as itemized on the "Opinion of Probable Costs" attached hereto as an addendum.
4. The estimated cost of hook-up fees to the typical property is: The hook-up fees for installation of the Sewer District will be paid for by the Sewer District as part of the cost of establishing and construction of the sewer district.
5. The estimated cost of the district to the typical property: is \$448.72 per year.
6. The proposed method of financing for the sewer district is: The Town currently has expectations for the following grants which will provide the funding for establishment and construction of the Sewer District:

Table 4 – Funding Sources	
Source	Funding Amount
Rural Development	\$288,496
Appalachian Regional Commission	\$200,000
US Environmental Protection Agency	\$398,700
NY Empire State Development	\$711,800
American Rescue Plan Act	\$39,273
Local Donor	\$125,000.00
To Be Determined	\$322,731.00
Total:	\$2,086,000

The “Map, Plan and Report” may be examined at the Office of the Clerk of the Town of Prattsburgh at 19 North Main Street, Prattsburgh, NY 14873 as well as at the Prattsburgh Library at 26 South Main Street, Prattsburgh, NY 14873 during the respective site’s regular business hours.

The Town Board of the Town of Prattsburgh will hold a public hearing on the subject of the formation of the proposed sewer district and the “Map, Plan and Report”

at the Prattsburgh Town Hall, 19 North Main Street, Prattsburgh, NY 14873 on Monday, July 20, 2026 at 6:00 p.m.

TOWN CLERK’S CERTIFICATION

STATE OF NEW YORK)

COUNTY OF STEUBEN) SS:

I, the undersigned, Town Clerk of the Town of Prattsburgh, Steuben County, New York, DO HEREBY CERTIFY that the foregoing Order was duly adopted at a meeting of the Town Board of the Town of Prattsburgh, duly and regularly called and held on the 18th day of June, 2026, at which a quorum was present and participated in throughout, said Resolution having been unanimously passed, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said Town the 19th day of June, 2026.

(SEAL)

Kim Sobolewski, Town Clerk
Town of Prattsburgh

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires- Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

FEAF

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the Board authorized Supervisor Wordingham to execute part 1 of FEAF.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Squires- Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

STANDARD WORKDAY

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the board approved the following:

Received Date

**Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials**

Employer Location Code

30532

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.12/23)

BE IT RESOLVED, that the Town of Prattburgh / 30532 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
<u>Ruth Chaffee</u>			<u>Judge</u>	<u>01-01-2023</u> <u>12-31-2026</u>	<u>6.0</u>	<u>1.85</u>	☐	<u>Monthly</u>	☐
							☐		☐
							☐		☐
Appointed Officials:									
							☐		☐
							☐		☐
							☐		☐

I, Kimberly Sobolewski, secretary/clerk of the governing board of the Town of Prattburgh, of the State of New York, (Name of Secretary or Clerk) (Circle one) (Name of Employer)

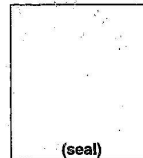
do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 18 day of June, 2026 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Prattburgh on this 22 day of June, 2026 (Name of Employer)

Kimberly Sobolewski (Signature of Secretary or Clerk)

Affidavit of Posting: I, Kimberly Sobolewski being duly sworn, deposes and says that the posting of the Resolution began on June 22 2026 and continued for at least 30 days. That the Resolution was available to the public on the: (Date)

- ☐ Employer's website at: _____
- ☒ Official sign board at: 19 north main st Prattburgh NY
- ☐ Main entrance Secretary or Clerk's office at: _____



Date of (for additional rows attach a RS 2417-R form)

Councilmember Einwachter- Aye
 Councilmember Peck-Aye
 Councilmember Squires- Aye
 Councilmember Scheid-Aye
 Supervisor Wordingham-Aye

ADJOURNMENT

On a motion made by Councilmember Peck, seconded by Councilmember Einwachter, and duly carried, the Regular meeting was adjourned at 7:450 P.M.

Councilmember Einwachter- Aye
 Councilmember Peck-Aye
 Councilmember Squires- Aye
 Councilmember Scheid-Aye
 Supervisor Wordingham-Aye

Respectfully submitted,
Kim Sobolewski, Town Clerk